



Phillip & Kathy Houk Scholarship

I. ESTABLISHMENT

The League of Oregon Cities Foundation (“Foundation”) establishes the Phillip and Kathy Houk Scholarship in honor of former Pendleton Mayor Phillip Houk and his wife Kathy. Phil has been a leader in his community both as an elected official and as a member of numerous boards and commissions. Respected statewide, Phil’s passion for assisting mayors and other elected officials to learn skills to make a positive impact on their communities should continue.

In honor of his commitment to others, this scholarship is created to continue his work by providing mayors and other elected officials in Oregon the opportunity to engage and learn so they too can make a positive impact on their communities. The intention of the Foundation Board of Directors is to endow donations made to support this scholarship so that this work can continue in perpetuity.

II. PURPOSE

This fund will provide scholarship(s) to mayors and other city elected officials to attend either the annual Oregon Mayors Association Summer Conference or the League of Oregon Cities Annual Conference. Potential recipients must be a mayor or member of a city council and demonstrate financial need.

Selections will be made by the League of Oregon Cities Foundation Board of Directors using pre-determined criteria. Scholarship funds are eligible for travel (either actual costs or mileage to be reimbursed at the federal per diem rate), accommodations, registration, meals, and other expenses agreed upon by the recipient and Foundation Board of Directors. The amount, and number of scholarships, will be determined by the Foundation Board of Directors based on need and funding available at the time.

III. TIMELINE

For applications to the Oregon Mayors Association Annual Conference, scholarship applications will be announced on the Oregon Mayors Association website prior to the start of conference registration (typically late April). Applicants will be notified by the board, in writing, by early June.

For applications to the League of Oregon Cities Annual Conference, scholarship applications will be announced on the League of Oregon Cities website prior to the start of conference registration (typically early July). Applicants will be notified by the board, in writing, by early September.

IV. FUNDING

This scholarship is funded by gifts by individuals, businesses, and foundations.

V. INVESTMENT AND DISTRIBUTION

All moneys received for this scholarship become the absolute property of the League of Oregon Cities Foundation. Foundation investments are managed at the sole discretion of the Foundation Board of Directors.