

How to renew or sign up for a new OCAA Membership

Go to [this webpage](#).

Once there, click **Sign In**

- Use the full, primary email address on file with the LOC/OCAA as your username.
- If you do not know your password, you may retrieve/reset it by contacting the LOC by [email](#) or by phone at 503-588-6550, Monday - Friday, 8am - 5pm.
- If you do not have an account, you can create one, or [contact the LOC](#) and we will create one for you.

Next, start your **application**.

- Click **Next**.
- **Select** which criteria is applicable to establish your qualifications for membership in the OCAA.
- **Enter** the city(ies) or Urban Renewal Agency(ies) you represent.
- Click **Next**.

Then, select your **dues amount**.

- For the 2021 membership year, dues are \$85.00 for the first member from any city or firm; \$65.00 for each additional member from the same city or firm, up to a total of 10 members; and \$45.00 for each member thereafter.
- If you are unsure which dues amount to choose, [contact the LOC](#) and we will help you determine which dues amount is correct for you.
- Once you have selected your dues amount, click **Add to Cart**.
- Click **Finish**.

Finally, **checkout**.

- **Pay Now**
 - Enter payment information and **Submit Order**.
 - A confirmation email will be sent to your email address.
- **Bill Me**
 - Enter today's date as the PO Number and **Submit Order**.
 - A confirmation email will be sent to your email address and an invoice will be emailed to you.
 - If you choose the Bill Me option please make checks payable to Oregon City Attorneys Association and mail to 1201 Court Street NE, Suite 200, Salem, OR 97301. *If dues are not paid by February 15, 2021 you will not have access to the listserv.*