

**CITY COUNCIL GOAL SETTING SESSION**

**SATURDAY, SEPTEMBER 29, 2007**

**CITY OF CORVALLIS, OREGON**

Attachment 1 – Corvallis City Charter

Attachment 2 – City Council Policy CP 94-2.09, Council Orientation

Attachment 3 – Team Building and Goal Setting Facilitation Services Proposal for Corvallis City Council

Attachment 4 – City Council-Elect Work Session Agenda

Attachment 5 – City Council Team Building Session Agenda

Attachment 6 – City Council Goal Setting Agendas; Staff Memorandum and Departmental Initiatives

Attachment 7 – 2007-2008 City Council Goals

## Corvallis Charter

national origin, physical disability, race, religion, religious observance, sex, sexual orientation, and source or level of income. Corvallis is a community that honors diversity and diverse interests, and aspires to be free of prejudice, bigotry, and hate.

[This section added by general election November 7, 2006.]

**Section 5. Construction of the Charter.** In this Charter no mention of a particular power, right, privilege, or immunity shall be construed to be exclusive or to restrict the scope of the powers, rights, privileges, or immunities which the City would have if the particular power was not mentioned. The Charter shall be liberally construed to the end that the City may have all powers necessary or convenient for the conduct of its municipal affairs, including all powers that cities may assume pursuant to the laws and to the municipal home-rule provisions of the constitution of the State of Oregon.

[As amended by general election November 7, 2006 (section renumbered).]

**Section 6. Exercise of Powers.** All rights, powers, privileges, and immunities of the City shall be exercised in the manner prescribed in this Charter, or, if the manner be not prescribed in this Charter, then in the manner provided by ordinance or resolution of the Council or the laws of the State of Oregon.

[As amended by general election November 7, 2006 (section renumbered).]

### CHAPTER 3

#### Form of Government

**Section 7. Where Powers Vested.** Except as this Charter provides otherwise, all powers of the City shall be vested in the Council.

[As amended by general election November 7, 2006 (section renumbered).]

**Section 8. Council.** The Council shall be composed of nine Councilors, one from each ward. The term of office of Councilors shall be two years. There shall be elected one Councilor from each ward at each general municipal election. The Councilors in office at the time this Charter is amended shall continue in office until the election of Councilors at the first general municipal election after adoption of this amended Charter section.

[As amended by special election May 27, 1971; and general election November 7, 2006 (section renumbered).]

## Corvallis Charter

### Section 9. **Wards.**

(a) For the purpose of municipal representation, the City of Corvallis shall be divided into nine wards designated by the City Council by ordinance not later than five days or earlier than 30 days before the first date on which candidates may file for each election as Councilors.

(b) The Council must, by ordinance, revise the description of any wards or ward in order to conform to the one person, one vote principle. Ward boundaries shall conform to the principles of neighborhood groupings, compactness of area, and regularity of boundaries insofar as can reasonably be attained.

[As amended by Ordinance No. 69-22, February 17, 1969, adopted by Charter amendment special election March 18, 1969; special election May 27, 1971; special election November 7, 1995; and general election November 7, 2006 (section renumbered).]

Section 10. **Mayor.** At the biennial general election held in 1954 and every fourth year thereafter, a Mayor shall be elected for a term of four years.

[As amended by Ordinance No. 54-6, March 1, 1954, adopted by Charter amendment special election May 21, 1954; and general election November 7, 2006 (section renumbered).]

Section 11. **Council-appointed Positions.** The offices of City Manager, Municipal Judge, and City Attorney are hereby created. The Council shall fill each of these offices by appointment as the need so arises.

[As amended by special election November 7, 1995; and general election November 7, 2006 (section renumbered).]

Section 12. **Other Officers and Employees.** The Council may create such additional appointive offices as it deems necessary. No person may fill more than one appointive office without approval of the Council.

[As amended by Ordinance No. 59-1, January 19, 1959, adopted by Charter amendment special election February 19, 1959; special election May 23, 1972; special election November 7, 1995; and general election November 7, 2006 (section renumbered).]

Section 13. **Salaries.** The compensation for the services of each City officer and employee shall be whatever amount the Council fixes.

[As amended by general election November 7, 2006 (section renumbered).]

**CITY OF CORVALLIS**  
**COUNCIL POLICY MANUAL**

**POLICY AREA 2 - COUNCIL PROCEDURES**

**CP 94-2.09**      **Council Orientation**

**Adopted August 15, 1994**

Revised August 19, 1996  
Revised September 3, 1996  
Affirmed April 19, 1999  
Revised June 18, 2001  
Revised October 20, 2003  
Revised November 7, 2005

2.09.010      Purpose

To assist citizens considering or running for elected office and/or newly elected or reelected City officials in understanding their roles and responsibilities.

2.09.020      Background

2.09.021      Elected officials in the City of Corvallis must fulfill a variety of functions and have numerous commitments on their time. Additionally, the performance of their official duties is governed by numerous legal and procedural regulations and guidelines beginning immediately upon their taking office.

2.09.022      In order to provide the best possible support for newly elected officials as they assume these responsibilities, a plan is needed to ensure that they receive all the information and assistance they require in a timely manner. The Orientation Plan provides this support through the materials and processes described in this Policy.

2.09.030      Policy

2.09.031      General:

## **Council Policy 94-2.09**

- a. An Orientation Plan is hereby adopted which supports newly elected and potential elected officials through the Matrix of Materials (Exhibit A) and the Process Schedule (Exhibit B).
- b. The Plan allows for input from the participants at each phase of the process: Pre-Candidate, Candidate, Post Election, First Months, and Later.
- c. The Plan provides for participation from existing elected and appointed officials as well as other City staff and representatives from the media.
- d. The Plan provides both general information about the City and the role of elected officials and more specific information on essential issues such as land use planning, budgetary procedures, municipal law, State and federal regulations, goal setting, and team building.
- e. The Plan is designed to facilitate participation by every candidate or elected official.
- f. The Plan is designed to be consistently updated to reflect current needs.

### 2.09.040      Review and Update

This Council Procedures Policy shall be reviewed biennially (every two years) by the Council and updated as appropriate.

**Council Policy 94-2.09**

**EXHIBIT "A"**

**COUNCIL ORIENTATION**

**MATRIX OF MATERIALS**

Pre-Candidate (by Assistant to City Manager/City Recorder)

Election time line

"Elections" manual, selected sections/forms

Petition for nomination

Charter

Ward boundary map

Municipal Code, selected sections

Organization charts (BCCs, overall City, and departments)

LOC Newsletter article "What's Your Role?"

Six-month calendar; invitation to attend meetings of the City Council, Council committees, Planning Commission, and other advisory boards

Candidate (by Assistant to City Manager/City Recorder)

"Campaign Finance Manual"

Candidate Statement form, Benton County Voters' Pamphlet

Current year City Council mission/goals

Current year budget summary

City Council packets

Council committee and Planning Commission agendas

ICMA brochure "The Council Manager Plan: Answers to Your Questions"

24-Hour City Hall Guide to City services

Welcome to Your City booklet

Parking Permit (good through election day)

Post-Election (by various)

Mayor/City Council Handbook (CR)

Current year Budget, Budget Guide, and next fiscal year budget timeline (Finance)

Five-year Capital Improvement Plan (Public Works)

Quarterly Operating Report (most recent) (Finance)

Map of City facilities (Public Works)

City Attorney memo on various items (reference State Attorney General's Public Records and Meetings Manual) (City Attorney)

## **Council Policy 94-2.09**

### Post-Election (Continued)

City Procedural Manual: Quasi-Judicial Land Use Decisions (Community Development)  
Council Policy manual (Assistant to City Manager/City Recorder)  
Comprehensive Plan; Land Development Code; Map, Transportation Plan (Community Development)  
"Participating in Public Hearings" (pamphlet, citizens guide) (Community Development)  
City Manager memo summarizing major issues of concern (City Manager)  
LWV Land Use (Community Development)  
Planning Guide (developed from the slide show) (Community Development)  
Parking Permit (post-election and current term) (Assistant to City Manager/City Recorder)

### For Reference Only (not immediate comprehensive reading)

ICMA Handbook for Elected Officials (5 books) (Assistant to City Manager/City Recorder)  
Oregon Government Standards and Practices (Assistant to City Manager/City Recorder)

## **Council Policy 94-2.09**

### **EXHIBIT "B"**

#### **COUNCIL ORIENTATION**

#### **PROCESS SCHEDULE**

##### **Pre-Candidate**

Packets are given to individuals as they come to City Hall to request them. Packets include materials identified for "pre-candidate" in Exhibit "A" of this policy.

*Survey* all those who took out packets at the end of the filing period to receive feedback on the materials.

##### **Candidate**

Candidates receive materials identified for "candidate" in Exhibit "A" of this policy.

Initial briefing with Mayor, current Councilors, City Manager – schedule two-three sessions at different times to accommodate schedules of candidates. Distribute current Council's mission/goals, current budget summary, etc. Explain process, scheduled meetings, and agendas/packets candidates will receive. Round table discussion on Council roles, Council President and Vice-President roles, observations, time commitment, etc. (Approximately one-two hours).

Open House with Department Directors – departmental "stations" may include short presentations and question/answer period. Provide departmental hand-outs. (Approximately one-two hours)

*Survey* candidates after the election to obtain feedback on the process and materials contained in this section.

##### **Post-election**

Provide materials to elected officials as identified for "post election" in Exhibit "A" of this policy.

Meeting with City Manager, Community Development Director, and Assistant to City Manager/City Recorder to discuss land use, legal issues, Visitors Propositions, Council meetings, etc. (Approximately one-two hours)

Meeting with City Attorney to discuss various legal issues, open meetings, conflict of interest, *ex parte* discussions, etc. (Approximately one-two hours)



## **Council Policy 94-2.09**

Councilors-elect attend League of Oregon Cities annual conference with their counterparts. New members attend LOC's Council orientation session. (Mid-November)

Meeting with advisory Board and Commission Chairs (as many as can attend) to discuss key issues, roles, and concerns. Hand-outs include the current listing of Boards and Commissions, Municipal Code sections describing each one's charge, the latest Board and Commission newsletter, etc. (One hour)

Meeting with a media panel including the Gazette-Times editor, a cable television representative, and at least one radio representative regarding roles/expectations of the media *vis a vis* Councilors. (Half to one hour)

During Mayoral election years, a briefing for the new Mayor by the current Mayor. (Two-four hours)

Joint session of new and existing elected officials summarizing major issues of concern and current and upcoming projects, etc. (Two-four hours)

Mayor / Councilor-elect work session on goals and objectives. (Two days)

Orientation session with the Budget Commission to discuss process, schedule, what to look for, etc. Finance Director distributes quarterly report, budget documents, CIP, etc. (One-two hours)

Individual meetings scheduled for newly elected officials regarding specific areas of interest (special meetings with staff members involved in that issue, etc.) Repeat tours as needed. (As needed)

Swearing in ceremony at Council. (First meeting in January)

*Survey* new Councilors after they are sworn in to receive feedback on the Post-election phase of the process.

**Training and Business  
Development Center**

6500 Pacific Blvd SW  
Albany, OR 97321  
[joseph.bailey@linnbenton.edu](mailto:joseph.bailey@linnbenton.edu)  
541-917-4935

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# Project Proposal

August 17, 2006

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## Corvallis City Council

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### *Team Building and Goal Setting Facilitation Services*

#### **Scope of Work**

1. Attend a work session on November 13 from 5:30-8. This session will be facilitated either by yourself or the mayor. The purpose of this session is for the newly elected Mayor & Council to:
  - Share hopes, aspirations and goals for the City and their public service
  - Review the Corvallis 2020 Vision Statement
  - Review 2005-06 City Council goals and other major departmental initiatives
  - Review the agenda and format for the team building session. This part of the agenda will be a time for me to talk about the team building session.
2. Facilitate a team building session for Corvallis City Council on December 6 from 5:30-9 p.m.

The team building session outcomes will focus on the city councilors, mayor, and city manager gaining greater familiarity and understanding of each other's values and agreement on a code of conduct.

I know there is some interest around which instrument will be used for the team building session. There are two instruments that will be introduced. Most of the session will focus on the Strength Deployment Inventory. This is the same tool that we used for the previous council and I believe it remains a strong tool for the Council as it focuses on the motivation behind people's actions. I will also discuss the correlation with the Myers-Briggs tool so people understand how the two relate.

That being said, I am continuing my research on additional tools that may fit in with the needs of the Council. I will know more specifically at the November session which tool will be used. People will take the assessment prior to the teambuilding session prior to the teambuilding event.

By the end of the team building session, the participants will have the opportunity to reach agreement on a code of conduct, identify key factors for their success, and gain further understanding about each other. Interspersed throughout the session will be short discussions about successful communication skills, problem solving strategies, and decision-making tools.

Additionally, groundwork will be laid for the goal setting session.

3. The four-hour goal setting session will focus on setting goals within the context of the Corvallis 2020 Vision Statement and being achievable within a two-year timeline. The actual content of the session will depend upon the team building session. However, to illustrate what might be included, a sample of the outcomes from a planning session is listed below.
  - This session will be preceded by discussions with the city council, mayor, and city manager about the content and outcomes of the session
  - Agreeing on the purpose and mission of the city council within the context of Corvallis 2020 Vision
  - Discussing department workloads and initiatives; clarification of carry-over goals; sharing information received from numerous stakeholder groups
  - Establishing strategic (two-year) goals
  - Identifying quarterly targets, benchmarks, timeline, and people who will take responsibility for actions
  - Agreeing to follow-up methodology
4. Goal refinement session. This two-hour follow-up session is designed to further refine the goals from the initial session.

## **Estimated Costs and Outcomes**

\$ 3300

For this the City of Corvallis shall receive the following services:

- Attendance at one work session in November, 2006
- Facilitation of one teambuilding session in December, 2006
- Facilitation of a goal setting session in late January or early February, 2007
- Facilitation of a follow-up goal refinement session following the goal setting session.
- Three hours of consultation sessions, which will include two one-hour meetings to plan the sessions.
- Eleven Strength Deployment Inventories or Myers-Briggs Assessments
- All documentation of the facilitated sessions presented to the Council and City Manager's office within two weeks of the final session. This is documentation that is in addition to any official minutes that must be taken.



**CORVALLIS  
CITY COUNCIL-ELECT WORK SESSION AGENDA**

**November 13, 2006  
5:30 pm**

**Madison Avenue Meeting Room  
500 SW Madison Avenue**

**COUNCIL ACTION**

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**I. ROLL CALL**

**II. NEW BUSINESS**

- A. Self-introductions
  - 1. Sharing of personal goals and philosophy of Council service
- B. Corvallis 2020 Vision Statement
- C. City Council 2005-06 goals and major departmental initiatives
- D. Council President, Council Vice-President, Standing Committees, and Boards and Commissions assignments
- E. Agenda and format for December 6 team building meeting
- F. Questions/other sharing

**III. ADJOURNMENT**

For the hearing impaired, a sign language interpreter can be provided with 48 hours' notice prior to the meeting. Please call 766-6901 or TTY/TDD telephone 766-6477 to arrange for such service.

**A LARGE PRINT AGENDA CAN BE AVAILABLE BY CALLING 766-6901**

*A Community that Honors Diversity*



**Business and Employer  
Services**

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6500 Pacific Blvd SW  
Albany, OR 97321  
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# Corvallis City Council

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## Teambuilding Session

### Agenda

#### Outcomes

- ◆ Increased understanding about each others' values and motivators.
- ◆ Practice working together on finding solutions to problems when there are differing opinions on methods and outcomes
- ◆ Discuss ways to work with each others' style during times of agreement and disagreement
- ◆ Agree on ground rules and operating guidelines.

#### Pre-work

- ◆ Each person will receive a profile to complete prior to the session. This will be distributed at the November 13 meeting. The Strength Deployment numbers on the bottom of pages 4 and 5 needs to be sent to Joseph ([joseph.bailey@linnbenton.edu](mailto:joseph.bailey@linnbenton.edu)) by November 21. The Myers-Briggs profile will be brought to the team building session.

## **Session Agenda**

<b><u>Begin time</u></b>	<b><u>Topic</u></b>
5:00 p.m.	Warm-up and icebreaker activities
5:15	Strength Deployment Inventory (SDI) and Myers-Briggs Temperament Indicator (MBTI) presentation and discussion
6:00	Dinner
6:30	Styles and problem solving activities
7:15	Ground rules, operating guidelines
7:45	Break
8:00	Personal values, styles and working with conflict
8:30	Problem-solving activities
8:45	Preparation for goal setting session
8:55	Wrap-up
9:00	Completion



**CORVALLIS CITY COUNCIL**  
**MEETING PRINCIPLES/CODE OF CONDUCT**  
**UPDATED JANUARY 2007**

- Show consideration and civility to everyone.
- Allow for disagreement, but strive to keep conflict at a level where we are working together to address the issues.
- Apply meeting principles to staff and public.
- Explain reasoning and intent.
- Focus on understanding interests of people.
- Be concise and respectful while focusing on the issue.
- Assume best intentions as you seek common ground.
- Respect decisions of the body.





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# Corvallis City Council

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## Goal Setting Sessions

January 22, 5:30-9; February 5; 5-7

### Agenda

#### Outcome

- ◆ Create goals that will guide the Council and City's work over the next two years.
- ◆ Each member of the Council will have an opportunity to explain their interests and to be heard.

#### Pre-work

- ◆ Each member of the Council will read the Vision report.
- ◆ Each member of the Council will prepare up to 5 goals based on the Vision.
- ◆ Where appropriate, each continuing Council member will identify council goals from the previous session that are continuing or recommendations.
- ◆ Each member will bring their copies of the SDI and Myers-Briggs.

## Session Agenda

January 22

<u>Begin time</u>	<u>Topic</u>	<u>Person</u>
5:30 p.m.	Icebreaker and introduction activities	Joseph
5:40	Introduction to purpose and process	Hal
5:50	Session goals and outcomes. Operating guidelines and review of styles.	Joseph
6:00	Dinner	
6:20	Goal process, Staff and goals, use of staff resources	Jon
6:30	Individuals write down their goals.	Joseph
6:40	Everyone puts up their goals for review. At this point there is minimal discussion about individual goals. If the <u>meaning</u> of a goal is unclear, then this will be discussed at this point.	Joseph
7:10	Break	
7:20	Individuals choose 5 goals to present to small group. Small group discussions and prioritizes 5 goals to propose to the large group. (Mention is made about those issues which individuals might want to continue to pursue, but are not Council goals.)	Joseph
8:00	Small group presentations to the large group.	Joseph
8:30	Consolidation of goals/ deciding where the line is drawn about which goals are included and which are not.	Joseph
8:45	Prioritization of goals. Each member of the Council will get 3 votes.	Joseph
8:50	Clarification of next steps Feb. 5 focus: languaging, winnowing and Discussion of individual goals/efforts	Joseph
8:55	Closure	Hal/Charlie



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# Corvallis City Council 2007-08 Goals

## Agenda

February 5, 2007

### **Sub-Group Work**

**30 min.**

Task: Fine tune the goals your group has been assigned. Make a presentation to the whole group.

### **Whole Council Work**

**60 min.**

Task: Agree to the wording of the goals as presented by the sub-groups.

### **Individual Foci**

**20 min.**

Task: Each Councilor and the Mayor will state the areas in which they have interest and that have not been stated as a Council priority. (2 min. each)

### **Wrap-up and closing**

**10 min.**

Tasks:

- ◆ Identify highlights of the goal setting process.
- ◆ Mayor and President to bring the goal setting to a close.

### **Sub-Group Sustainability: Charlie, Mike, Scott, David**

- ◆ EVP Plan
- ◆ Sustainability Initiative

### **Sub-Group Diversity: Hal, George, Dan**

- ◆ Communication Plan
- ◆ Fiscal/budget stability
- ◆ Review policies and ordinances

### **Sub-Group Involvement: Trish, Bill, Stewart**

- ◆ Livability and community safety
- ◆ Master plan review

**\* \* \* MEMORANDUM \* \* \***

**DECEMBER 11, 2006**

**TO: BENTON COUNTY BOARD OF COMMISSIONERS  
CORVALLIS BENTON CHAMBER COALITION  
CORPORATE ROUNDTABLE  
CORVALLIS ENVIRONMENTAL CENTER  
CORVALLIS INDEPENDENT BUSINESS ALLIANCE  
CORVALLIS SCHOOL DISTRICT 509J  
CORVALLIS TOURISM  
DOWNTOWN CORVALLIS ASSOCIATION  
ECONOMIC VITALITY PARTNERSHIP  
OREGON STATE UNIVERSITY  
ASSOCIATED STUDENTS OF OREGON STATE UNIVERSITY**

**FROM: JON S. NELSON, CITY MANAGER**

**SUBJECT: 2007-2008 CITY COUNCIL GOAL-SETTING**

The Corvallis City Council will be conducting a goal setting session on January 22, 2007 for the purpose of setting their priorities for the next two years.

Similar to past years, you are encouraged to submit your ideas for their consideration. If you would send any feedback to me by Friday, January 12, it will facilitate getting the information to Council prior to the January work session.

For more information, please contact City Manager Jon Nelson at 766-6901 or, e-mail, [jon.nelson@ci.corvallis.or.us](mailto:jon.nelson@ci.corvallis.or.us). Thanks.

COMMISSIONER JAY DIXON  
BENTON COUNTY  
PO BOX 3020  
CORVALLIS OR 97339

MYSTY RUSK  
CORVALLIS BENTON CHAMBER COALITION  
420 NW 2ND ST  
CORVALLIS OR 97330

CORPORATE ROUNDTABLE  
c/o CORVALLIS BENTON CHAMBER COALITION  
420 NW 2ND ST  
CORVALLIS OR 97330

CORVALLIS ENVIRONMENTAL CENTER  
214 SW MONROE AVE  
CORVALLIS OR 97330

CORVALLIS INDEPENDENT BUSINESS ALLIANCE  
c/o BOB BAIRD  
THE BOOK BIN  
215 SW 4TH ST  
CORVALLIS OR 97333

ROBNETT'S HARDWARE  
400 SW 2ND ST  
CORVALLIS OR 97330\

DAWN TARZAN - SUPERINTENDENT  
CORVALLIS SCHOOL DISTRICT 509J  
PO BOX 3509J  
CORVALLIS OR 97339

JOHN HOPE-JOHNSTONE, DIRECTOR  
CORVALLIS TOURISM  
553 NW HARRISON BLVD  
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JOAN WESSEL  
DOWNTOWN CORVALLIS ASSOCIATION  
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ECONOMIC VITALITY PARTNERSHIP  
c/o MIKE CORWIN  
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MARK MCCAMBRIDGE  
VICE PRESIDENT - FINANCE & ADMINISTRATION  
KERR ADMINISTRATION BUILDING  
OREGON STATE UNIVERSITY  
CORVALLIS OR 97331

ASOSU PRESIDENT  
OREGON STATE UNIVERSITY  
149 SNELL HALL  
CORVALLIS OR 97331



## CITY OF CORVALLIS

### 2007-2008 DEPARTMENTAL INITIATIVES

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#### CITY MANAGER'S OFFICE

- Implement new Council goals and objectives
- Continue to look for technology improvements in personnel, risk management, and public information services that improve services and lower costs
- Pursue sustainable total compensation practices that balance salary and benefit costs
- Pursue and invest in wellness strategies that will control costs associated with illness such as sick leave use incentives, cost control measures in insurance plan designs, loss control and prevention, risk management and other personnel-related services while also recruiting and attracting the highest quality personnel as an Employer of Choice
- Implement an update to the Comprehensive Communications Plan 3-Year Action Plan
- Implement the approved diversity action plan
- Coordinate support of the Economic Vitality Partnership Strategic Plan

#### COMMUNITY DEVELOPMENT DEPARTMENT

- Implement selected Downtown Housing Study recommendations
- Facilitate Corvallis Neighborhood Housing Services (CNHS) development of Seavey Meadows as an affordable mixed tenancy housing project
- Participate in Corvallis/Benton County Supportive Housing Coalition Strategic Planning effort
- Begin basic data gathering and analysis work in preparation for FY 08-09 through FY 12-13 CDBG/HOME Consolidated Plan
- Planning associated with south Corvallis Industrial lands
- LDC Phase I and Phase III implementation including consolidation/incorporation of LDC text amendments approved since December 2000
- Initiate enhanced LDC enforcement efforts
- Address the Planning Division work program priorities as workload permits
- Provide support to the recently formed Historic Resources Commission and implement the Historic Preservation Code revisions
- Support the Downtown Corvallis Association in implementing the Downtown Strategic Plan
- Implement e-permitting portal for online permits
- Implement field inspection software
- Continue to enhance customer service in the development review process, including expansion of web-based services that will improve the efficiency of the permitting and inspection processes
- Perform Development Services permit fee review

## FINANCE DEPARTMENT

- Continue to work on fiscal stability, including working on methods to reduce costs and study/potentially implement new revenue sources
- Develop a plan to implement the Governmental Accounting Standards Board (GASB) Statement 45 which requires an actuarial estimate of the costs of post-employment benefits
- Implement e-commerce on the City's web site for utility billing, building permits, and potentially parks and recreation registrations
- Continue in the implementation of recommended projects based on the MIS strategic plan focusing on data warehousing and integration of systems
- Implement the Unwire Corvallis project to provide wireless connectivity throughout the City

## FIRE DEPARTMENT

- Explore funding options for replacement of emergency apparatus including aerial apparatus, fire engines, tenders, and ambulances
- Develop partnerships and alternative funding mechanisms for special rescue situations such as confined space rescue, high and low angle rescue, and water rescue
- Maintain and improve upon the volunteer program to meet the changing needs of the volunteer and of the Fire Department delivery system:
  - Develop options to more effectively utilize the time of volunteers and paid staff
  - Continue to develop and implement a cadre of non-combat volunteers to assist in areas such as public education, logistics, and program assistance
  - Aggressively recruit volunteers for our service delivery with a focus on increasing the diversity of the department
- Develop and finalized plans for construction of a new drill facility in response to need of the current facility by Wastewater Treatment Facility

## LIBRARY DEPARTMENT

- Support City Council Goal implementation, "Evaluate Strategies to Maximize Delivery of Parks & Recreation, Youth and Cultural Services"
- Plan for and implement third phase of Library rearrangement project; re-carpet portions of Library if necessary
- Implement wireless access for the public at all locations
- Implement new technologies as appropriate for the Library, such as podcasting wikis, RSS feeds, and library blogs
- Work with Monroe community on planning for a new library building in Monroe (building paid for by City of Monroe)
- Hold community-wide Early Literacy summit in support of all children entering school ready to read, develop recommendations and present to City Council
- Wrap up current Long Range Plan and begin next planning cycle



## PARKS AND RECREATION DEPARTMENT

- Complete Council adopted Capital Improvement Program projects, including Senior Center/Chintimini Park expansion
- Complete update of the Department's American with Disabilities Act Compliance Plan
- Implement recommendations from the Recreation and Owens Farm Open Space Management Plans, within existing resources.
- Development of Herbert Farm open space management plan
- Continued computer automation implementation to enhance customer-focused service and improve operational efficiencies
- Evaluate consolidation of Department's Boards & Commissions, per Council Policy
- Continued implementation of Marketing Plan recommendations at Osborn Aquatic Center and Corvallis Senior Center facilities
- Support City Council Goal implementation, "Evaluate Strategies to Maximize Delivery of Parks & Recreation, Youth and Cultural Services"

## POLICE DEPARTMENT

- Implement remaining collaboration objectives with Benton County Sheriff's Office:
  - Develop and implement a plan to consolidate information services onto a single public safety domain
  - Develop common protocols and procedures for high-risk enforcement activities
  - Gain Intergovernmental agreement on patrol response coverage/Urban Growth Boundary
  - Make necessary Law Enforcement Center modifications to accommodate co-location of identified function
- Update the CPD Strategic Plan
- Update the 911 Master Plan
- Implement the new Records Management and Mobile Systems
- Continue working in partnership with Oregon State University Greek representatives, Athletic Department, Associated Students of Oregon State University, and community members
- Enhance website for self-reporting and for crime prevention programs and alerts
- Participate in the seven-county radio microwave interoperability initiative
- Negotiate new labor agreement with Corvallis Police Officers' Association
- Achieve re-accreditation through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA)

## PUBLIC WORKS DEPARTMENT

- Special Projects
  - Van Buren bridge environmental assessment process
  - Bio-diesel crop feasibility
  - Area transit connectivity/level of service
  - Update of design criteria manual for development

- Address new wastewater discharge limits (temperature, mercury, bacteria)
- Develop and adopt design standards for green infrastructure
- Capital Projects
  - City Hall seismic, mechanical and renovation project
  - 35<sup>th</sup> St bike lane and sidewalk project
  - Country Club Drive urban section project
  - Begin Walnut Blvd rehabilitation
  - Methane gas utilization
  - Taylor filter upgrades
  - Airport wetland mitigation implementation
- Fiscal Issues
  - Street lights acquisition
  - FEMA seismic grants
  - Utility rates - consider impact of reduced per capita consumption
  - Re-use of gray and storm water and impact on rates
  - Marketing “shovel-ready” airport site
  - Monitor/seek other transit funding (Business Energy Tax Credit/Federal Highway Act)
- Other
  - Negotiate with DEQ new sewer and storm water discharge permits
  - Support legislative action regarding municipal water rights
  - Integrate sustainable practices into daily operations
  - Improve on performance measures reporting and data use
  - Develop and implement sustainable management system
  - Airport infrastructure development
  - Implement watershed stewardship plan

## CORVALLIS CITY COUNCIL GOALS 2007-2008

**Preface:**

Overarching Council goals and values throughout the Corvallis 2020 Vision Statement and within the goals listed below include:

- ★Diversity
- ★Citizen Involvement
- ★Sustainability
- ★Cost Efficiency

**Goals:**

GOALS	Corvallis' 2020 Vision Statement Categories*							
	C	CR	EV	EH	GC	E	L	
Review possible development constraints in South Corvallis Refinement Plan			✓					✓
Explore the need for a Southwest Area Plan		✓	✓				✓	✓
Improve community livability through code enforcement, code enhancement, outreach, and neighborhood-based safety	✓		✓			✓	✓	✓
Develop strategies to implement EVP and Downtown Strategic Plans	✓	✓	✓	✓	✓	✓	✓	✓
Enhance organizational sustainability efforts and begin to develop a community-wide sustainability initiative		✓	✓			✓	✓	
Create opportunities for more affordable housing	✓		✓	✓	✓	✓		✓
Develop a fiscal strategy for core City services, including a comprehensive and collaborative communication plan to increase citizen understanding of City budgets and services	✓	✓	✓	✓	✓	✓	✓	✓
Change City ordinances and policies to implement Charter amendment relating to diversity		✓				✓		

**\* Key: City of Corvallis' 2020 Vision Statement Categories**

C = Central City

CR = Culture and Recreation

EV = Economic Vitality

EH = Education and Human Services

GC = Governing and Civic Involvement

E = Protecting the Environment

L = Where we Live