



## League of Oregon Cities Budget FY 2021-2022

updated: 04/21/2021

Account Description	Jul 2018 - Jun 2019	Jul 2019 - Jun 2020	Budget FY21	Estimate Year End FY21	Budget FY2021-22 Proposed	Board Adopted FY2021-22
<b>Income</b>						
<b>22 4000 Revenue</b>						
22 4050 Dues from Member Cities	1,799,982	1,853,402	1,909,000	1,913,541	1,948,750	1,948,750
22 4053 Dues/ Asso Subs Supporters	27,500	26,500	28,000	30,000	30,000	30,000
22 4054 Dues/ Asso Business Partners	39,550	45,900	37,500	37,500	40,000	40,000
22 4102 Affiliates OCCMA	26,867	38,063	35,000	35,000	35,000	35,000
22 4105 Affiliates OMA	18,797	6,548	25,000	25,000	25,000	25,000
22 4108 Affiliates OCAA	6,062	7,771	6,180	6,180	6,400	6,400
22 4111 Affiliates OCPDA	572	1,318	1,600	1,600	1,600	1,600
22 4114 Affiliates OMEU	4,175	3,546	3,500	3,500	3,500	3,500
22 4117 EBS Administration	25,014	25,361	25,500	22,765	23,500	23,500
22 4120 CIS Administration	1,049,454	1,083,036	1,104,000	1,113,253	1,145,000	1,145,000
22 4255 Rent/Lease Space	7,639	9,991	9,000	7,500	9,000	9,000
22 4258 Miscellaneous Income	28,197	4,064	1,000	4,000	538	538
22 4261 Web/NL Ads/Subscriptions	27,165	24,150	20,000	18,000	20,000	20,000
22 4264 Publications	5,819	506	500	2,200	500	500
22 4267 American Legal Reviews	3,186	5,840	5,000	4,000	3,300	3,300
22 4290 Interest Income	128,419	111,182	70,000	60,000	60,000	60,000
<b>Total 22 4000 Revenue</b>	<b>3,198,399</b>	<b>3,247,177</b>	<b>3,280,780</b>	<b>3,284,039</b>	<b>3,352,088</b>	<b>3,352,088</b>
<b>30 4400 Member Services</b>						
30 4411 Purchasing Partners	21,365	15,271	30,000	140,000	215,000	215,000
30 4413 SGR Program				1,000	1,000	1,000
30 4416 CIS City Asst/Training	90,242	93,130	93,500	95,728	96,500	96,500
30 4419 Web Services Program	4,500	1,300	2,000	3,000	0	0
30 4510 Classes	6,338	15,213	15,000	2,000	15,000	15,000
<b>Total 30 4400 Member Services</b>	<b>122,445</b>	<b>124,913</b>	<b>140,500</b>	<b>241,728</b>	<b>327,500</b>	<b>327,500</b>
<b>33 4700 Conferences</b>						
33 4701 Registration Income	178,775	208,784	175,000	26,785	200,000	200,000
33 4702 Training Workshops	19,800	32,900	35,000	2,175	20,000	20,000
33 4705 Exhibitors	41,600	32,850	50,000	3,150	40,000	40,000
33 4708 Affiliate Workshop	13,605	14,340	14,000	2,850	14,000	14,000
33 4711 Conference Sponsors	129,000	164,650	125,000	77,000	100,000	100,000
33 4714 Spring Pop up Conference	39,146	0	15,000	-	20,000	20,000
33 4716 City Day at the Capital			12,000		0	0
<b>Total 33 4700 Conferences</b>	<b>421,926</b>	<b>453,524</b>	<b>426,000</b>	<b>111,960</b>	<b>394,000</b>	<b>394,000</b>
<b>70 4820 Program Revenue</b>						
31 4901 Uniform Traffic Citations	50,361	51,856	40,000	40,000	40,000	40,000
39 4109 OHCS IGA revenue		67,500	135,000	67,500	100,000	100,000
50 4714 STP Apportionment/ Transportation	163,769	185,599	186,000	201,000	185,000	185,000
51 4751 Bond Program Income			20,000		0	0



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70 4800 LGPI Programs	408,044	331,556			0	0
Total 70 4820 Program Revenue	\$ 622,174	\$ 636,511	\$ 381,000	\$ 308,500	\$ 325,000	\$ 325,000
Contingency - transfer in			\$ 301,800		\$ 408,000	\$ 408,000
<b>Total Income</b>	<b>\$ 4,364,944</b>	<b>\$ 4,462,126</b>	<b>\$ 4,530,080</b>	<b>\$ 3,946,227</b>	<b>\$ 4,806,588</b>	<b>\$ 4,806,588</b>



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Account Description	Jul 2018 - Jun 2019	Jul 2019 - Jun 2020	Budget FY21	Estimate Year End FY21	Budget FY2021-22 Proposed	Board Adopted FY2021-22
<b>Expenses</b>						
<b>23 5000 Personnel and Benefits</b>						
23 5002 Member Services	597,772	626,806	757,700	620,000	776,528	776,528
23 5004 Communications and Mkt	184,669	246,902	279,500	275,000	291,880	291,880
23 5006 Intergovernmental Relations	674,263	680,636	711,000	745,000	745,152	745,152
23 5008 Legal/Research	318,428	309,115	284,000	270,000	285,828	285,828
Total Department Salaries	<b>1,775,132</b>	<b>1,863,460</b>	<b>\$ 2,032,200</b>	<b>\$ 1,910,000</b>	<b>\$ 2,099,388</b>	<b>\$ 2,099,388</b>
23 5010 Payroll Taxes	130,120	128,248	162,600	148,000	165,000	165,000
23 5011 PERS	354,857	473,084	610,000	604,000	632,000	632,000
23 5020 Workers Compensation	10,641	(376)	8,500	5,871	10,000	10,000
23 5030 Employee Benefits	205,779	208,929	245,000	266,000	285,000	285,000
23 5040 Cell Phones	19,410	20,700	19,200	19,800	24,000	24,000
23 5041 Technology Stipend				13,250	8,000	8,000
24 6109 Temporary Services				32,000		
Total 23 5000 Personnel and Benefits	<b>2,495,939</b>	<b>2,694,045</b>	<b>3,077,500</b>	<b>2,998,921</b>	<b>3,223,388</b>	<b>3,223,388</b>
<b>24 5000 Administration</b>						
24 5510 Payroll Expense	8,934	8,197	7,000	7,750	10,000	10,000
24 5512 Staff Training	7,446	4,639	6,000	2,000	15,000	15,000
24 5515 Membership/Dues	1,645	894	3,000	1,000	3,000	3,000
24 5519 Internal Recruiting	299	2,859	1,000	1,900	3,100	3,100
24 5626 Small City Program	6,037	4,811	7,500	1,000	7,500	7,500
24 6106 Contract Services	6,683	8,740	6,500	10,428	12,500	12,500
24 6301 Conferences & Workshops	40,050	26,912	27,000	7,000	35,000	35,000
24 6304 Staff Travel/ In-State	13,281	11,472	20,000	1,500	15,000	15,000
24 6405 Telephone	6,355	13,388	12,000	12,500	12,500	12,500
24 6406 NLC Membership	24,520	24,936	25,000	24,936	25,000	25,000
24 6409 Membership/Sponsor	19,088	7,365	15,000	15,000	45,000	45,000
24 6411 Conference Calls 24	2,481	1,751	2,000	500	2,000	2,000
24 6516 Maintenance -Local Gov Cen	98,672	69,436	110,000	110,000	112,000	112,000
24 6519 Repair & Maintenance- Auto	224	2,449	2,000	300	2,000	2,000
24 6632 Audit	37,935	14,701	25,000	18,300	26,000	26,000
24 6635 Insurance	11,332		6,000	6,280	6,000	6,000
24 6700 Miscellaneous	-8,444	5,458	1,000	3,150	3,000	3,000
24 6150 Bank Fees	2,658	3,307	3,000	5,500	5,000	5,000
24 6211 Postage	7,117	5,480	5,000	2,500	5,000	5,000
24 6216 Supplies	12,059	9,477	10,250	5,500	10,000	10,000
24 6219 Books/Publications	125	80			250	250
24 6225 Printing	13,474	11,407	10,000	5,000	8,000	8,000
Total 24 5000 Administration	<b>311,969</b>	<b>237,758</b>	<b>304,250</b>	<b>242,044</b>	<b>362,850</b>	<b>362,850</b>
<b>25 5000 Board</b>						



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<b>25 5620 Travel</b>	7,474	6,808	15,000	1,000	12,000	12,000
<b>25 5623 Board Meetings</b>	26,666	15,112	20,000	300	15,000	15,000
<b>25 5910 Conferences/Workshops</b>	3,230	8,569	10,000		10,000	10,000
<b>25 6700 Miscellaneous</b>	678	333	1,000	500	1,000	1,000
<b>Total 25 5000 Board</b>	<b>38,048</b>	<b>30,822</b>	<b>46,000</b>	<b>1,800</b>	<b>38,000</b>	<b>38,000</b>



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<b>26 5000 Technology</b>						
26 5512 Staff Training						
26 6106 Contract Services	96,664	68,559	40,000	80,000	75,000	75,000
26 6802 Software License	0					
26 6808 Technology Services	7,767	6,339	7,500	3,000	7,500	7,500
26 8105 Computer Hardware	11,102	759	15,000	15,000	20,000	20,000
26 8108 Furniture Outlay	16,002	6,980	5,000	150	5,000	5,000
26 8115 Software & Services	11,882	20,534	20,000	15,000	20,000	20,000
26 8219 Remodeling/Improvements						
<b>Total 26 5000 Technology</b>	<b>143,417</b>	<b>103,170</b>	<b>87,500</b>	<b>113,150</b>	<b>127,500</b>	<b>127,500</b>
<b>32 5600 Training</b>						
32 5623 Meeting	1,944	863	3,000		3,000	3,000
32 5626 Training Contracts	5,425	1,882	15,000	500	15,000	15,000
32 5629 Video Productions					0	0
32 5632 Elected Essentials/Regional	29,493	3,615	20,000	30,000	15,000	15,000
32 6410 Micellaneous			230		500	500
32 6211 Postage	66		300		500	500
32 6222 Printing	-1,047		300		500	500
32 6408 Cell Phones	960	800	1,000	1,000	1,000	1,000
<b>Total 32 5600 Training</b>	<b>36,840</b>	<b>7,160</b>	<b>39,830</b>	<b>31,500</b>	<b>35,500</b>	<b>35,500</b>
<b>33 5000 Conference</b>						
33 5620 Travel	11,058	6,646	8,000	1,300	8,000	8,000
33 5629 Affiliate Workshop	13,680	6,219	13,500	2,150	14,000	14,000
33 5920 Hotel-Banquet	176,643	166,967	160,000	17,250	200,000	200,000
33 5923 Hotel-Lodging	29,796	841	15,000		20,000	20,000
33 5926 Speakers	18,451	28,745	20,000	8,750	25,000	25,000
33 5929 Decorator-Pipe & Drape	6,215	5,738	6,500		7,500	7,500
33 5932 Design/Special Printing	6,015	5,048	7,500		7,500	7,500
33 5935 Signage	1,175	3,496	4,000		3,000	3,000
33 5937 Premium Item						
33 5938 Awards	287	550	1,000	500	750	750
33 5940 Awards Dinner						
33 5946 AV Equipment	26,785	34,712	35,000	11,320	31,000	31,000
33 5948 AV Equipment-Hotel	7,374	8,950	7,500		7,500	7,500
33 6106 Contract Services	6,000	5,949	7,500	140	7,500	7,500
33 6150 Bank Fees	2,635	4,158	4,500	500	4,500	4,500
33 6222 Printing	203		1,000		1,000	1,000
33 6714 Spring Conference	24,783	1,930	15,000		20,000	20,000
33 6716 City Day at the Capital			30,000	107	-	-
33 6211 Postage	2,545	921	1,000	22	1,000	1,000



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33 6216 Supplies	866	77	2,500	40	2,500	2,500
33 6700 Miscellaneous	1,708	337	1,500	40	500	500
<b>Total 33 5000 Conference</b>	<b>336,220</b>	<b>281,285</b>	<b>341,000</b>	<b>42,119</b>	<b>361,250</b>	<b>361,250</b>
<b>34 5000 Communication &amp; Marketing</b>						
34 5512 Staff Training	270					
34 5515 Membership/Dues			1,000	240	500	500
34 5910 Conferences/Workshops	10,102	6,730	10,000		9,500	9,500
34 6106 Contract Services	10,893	5,344	7,500	5,000	35,000	35,000
34 6211 Postage	8,291	6,523	7,500		5,000	5,000
34 6219 Books/Publications	3,444	2,539	2,500	4,025	4,000	4,000
34 6222 Printing	26,478	18,363	24,000	50	5,000	5,000
34 6412 Marketing	19,064	18,744	12,500	5,000	10,000	10,000
34 6700 Miscellaneous	1,252	577	1,000	50	1,000	1,000
<b>Total 34 5000 Comm &amp; Marketing</b>	<b>79,794</b>	<b>58,820</b>	<b>66,000</b>	<b>14,365</b>	<b>70,000</b>	<b>70,000</b>
<b>37 5000 Intergovernmental</b>						
37 5515 Membership/Dues	6,639	2,855	5,000	3,500	5,000	5,000
37 5623 Policy Committee Meeting	4,880	4,579	3,000	750	3,600	3,600
37 5910 Conferences/Workshops	4,480	26,928	18,000	1,000	25,000	25,000
37 6106 Contract Services	3,000	725	5,000	5,000	9,500	9,500
37 6162 Congressional Cities Conf.			7,000		2,500	2,500
37 6166 Grass Roots Program	36,642	216	5,000		5,000	5,000
37 6168 Training					5,000	5,000
37 6219 Books/Publications	7,411	380	1,000	250	1,500	1,500
37 6222 Printing	1,930	1,093	2,500		3,500	3,500
37 6700 Miscellaneous			500		1,000	1,000
<b>Total 37 5000 Intergovernmental</b>	<b>64,982</b>	<b>36,777</b>	<b>47,000</b>	<b>10,500</b>	<b>61,600</b>	<b>61,600</b>
<b>38 5000 Legal &amp; Research</b>						
38 5515 Membership/Dues	1,886	3,143	2,000	2,250	2,500	2,500
38 5910 Conferences/Workshops	12,153	7,877	8,000	8,000	8,000	8,000
38 6106 Contract Services	19,355				100,000	100,000
38 6218 Subscription Services	8,473	6,957	7,500	6,000	7,500	7,500
38 6219 Books/Publications	730	455	500	100	500	500
<b>Total 38 5000 Legal &amp; Research</b>	<b>42,598</b>	<b>18,432</b>	<b>18,000</b>	<b>16,350</b>	<b>118,500</b>	<b>118,500</b>
<b>39 5000 Special Project Expense</b>						
31 6901 Uniform Traffic Citation	45,791	47,383	38,000	38,000	38,000	38,000
39 6107 Contract Services - Limited			120,000	120,000	60,000	60,000
39 6108 NLC Membership <small>Small Cities</small>			25,000	24,936	25,000	25,000
39 6806 Contract Services 39	176,159	206,319	120,000	135,000	185,000	185,000
39 6809 OHCS IGA Expense			135,000	65,000	100,000	100,000
39 7100 LGPI Expenses	445,345	457,945	15,000	11	0	0



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Total 39 5000 Special Projects	667,295	711,647	453,000	382,947	408,000	408,000
<b>60 7000 Building &amp; Equipment</b>						
60 7001 Remodel & Improvements		118,422				
60 7004 Technology Capital Projects	166,173	122,416	50,000	15,000		
60 7005 Vehicle Purchase						
Total 60 7000 Building & Equipment	166,173	240,838	50,000	15,000	-	-
Contingency - transfer out						
Total Expenses	4,383,276	4,420,754	4,530,080	3,868,696	4,806,588	4,806,588
Net Income	-18,332	41,372	0	77,531	0	0



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<b>Beginning General Fund Balance</b>	3,856,786	3,927,520	3,879,826	3,968,892	4,046,423	3,230,423
<b>Net Income for current year</b>	(18,332)	41,372	-	77,531	-	-
<b>Contingency - transfer in/out</b>					(408,000)	(408,000)
<b>Ending Fund Balance</b>	<b>3,838,454</b>	<b>3,968,892</b>	<b>3,879,826</b>	<b>4,046,423</b>	<b>3,638,423</b>	<b>2,822,423</b>
<b>Contingency</b>	<b>2,352,062</b>	<b>2,485,249</b>	<b>2,248,994</b>	<b>2,652,123</b>	<b>1,878,987</b>	<b>1,062,987</b>
<b>Reserve Policy- 40% of Operating</b>	<b>1,486,392</b>	<b>1,483,643</b>	<b>1,630,832</b>	<b>1,394,300</b>	<b>1,759,435</b>	<b>1,759,435</b>
<b>Contingency % of Fund balance</b>	<b>61%</b>	<b>63%</b>	<b>58%</b>	<b>66%</b>	<b>52%</b>	<b>38%</b>