

COVID Protocols:

LOC will follow the Governor's masking protocols at the time of the conference. We strongly ask and encourage attendees not to attend the conference if you feel sick. Full conference refunds will be given to anyone unable to attend the conference for any illness. Cancellations are not accepted by phone. Please send cancellations and substitution notices to loc@orcities.org no later than April 29, 2022.

For all other cancellations, LOC will follow our regular cancellation policy below.

A note about registration types:

Member Registration

This rate is a benefit of your city's current LOC membership. This includes all city officials for Oregon cities (elected and staff).

Non-Member Government Registration

If you are not with an Oregon city but are an elected official or staff person for another government agency you should choose this option.

Non-Member Corporate Registration

If you are not with an Oregon city or other government agency, please choose this option. Alternatively, you may be interested in opportunities to participate through our Sponsorship or Trade Show options. Please contact Kevin Toon (ktoon@orcities.org) to learn more about sponsor and vendor opportunities at the LOC conference.

Business Partner Registration

Please use this option only if you are a 2022 LOC Business Partner. If you are unsure if you are an LOC Business Partner, please email Kevin Toon at ktoon@orcities.org.

Registration and Cancellation Information:

Registration Dates

Conference registration will be open between the dates of Wednesday, February 9 and Thursday, April 7, two weeks prior to the start of the conference. Those wishing to register after April 7 will need to do so on-site at an additional fee and on a space-available basis.

Cancellations

If you are unable to attend, we encourage you to send a substitute. If you cannot send a substitute, LOC will refund 100% of your registration fee, less a \$25 cancellation fee if written notice is received between February 10 - March 3, 2022; the cancellation fee will increase to \$50 if written cancellation is received between March 4 - March 31, 2022. If your registration was paid, you will receive a refund, less the cancellation fee. If your registration is unpaid, you will be billed for the appropriate cancellation fee. Refunds cannot be issued after March 31,

2022. If your registration was not paid and you cancel after March 31, 2022, you will be billed for the full amount of the registration. Cancellations are not accepted by phone. Please send cancellations and substitution notices to loc@orcities.org. For the full cancellation policy [CLICK HERE](#).

Changes

Our system is set to allow some types of registration changes to be made by individuals prior to September 5. You may do so by accessing the event registration page and logging into the system. Allowable changes include additions or deletions of free events and additions only of paid events. Deletion of paid events through the online system will not issue a refund or lower the amount due appropriately. **Any changes which reduce conference fees must be done through the LOC team by emailing loc@orcities.org.**

What's Included

The registration fee includes all break-out sessions, Thursday meals and networking reception at Echo Ridge Cellars, and Friday meals and Rodeo and networking reception. Guests who wish to attend the conference sessions and/or additional meals must register as a guest.

Please be sure to select the meal options that you wish to attend to reserve your space. Also, kindly update your registration should your plans change to offer that space to another registrant.

Hotel Accommodations

Hotel reservations are not included in the cost of conference registration and must be made separately from this registration system. LOC has secured a block of rooms at Oxford Suites Hermiston. Reservations can be made by calling the hotel directly at (541) 564-8000 and mentioning League of Oregon Cities to obtain the negotiated group rate. Reservations can also be made online at oxfordsuites.com with promo code G809.

How to Register

Please log in below using the full, primary email address on file with LOC. If you receive a response that you do not have an account, please contact the LOC office and request one created for you. You can reach LOC staff by email at loc@orcities.org or by phone at 503-588-6550, Monday - Friday, 8am - 5pm.

Helpful tip: An individual may create registrations for any other individual within the same organization using just one login.