

The League of Oregon Cities



Operations & Member Engagement Director
\$121,152 - \$132,732 DOQ
Plus Excellent Benefits

Apply by
October 30, 2020

ABOUT THE LEAGUE OF OREGON CITIES

The League of Oregon Cities (LOC) is the trusted go-to resource that helps Oregon city staff and elected leaders serve their cities well and speak with one voice. The LOC brings together city officials from around Oregon, resulting in a unified, powerful and influential organization. Cities play an important role in maintaining and enhancing Oregon's quality of life, and the LOC is a key partner with them in these efforts.

The LOC was created in 1925 through an intergovernmental agreement of Oregon's cities. Today, all 241 home rule cities in Oregon are members of the organization. The smallest city, Greenhorn, has only two residents, whereas the city of Portland has over 600,000 residents. Most cities in Oregon have less than 7,500 residents. Responding to the needs and priorities of Oregon's diverse cities, both in terms of size and location, is an ongoing challenge that LOC staff meet daily.

The LOC is governed by a 16-member Board of Directors, 15 of which are permitted to vote. The Board is comprised of 13 elected officials, two appointed city managers, and one non-voting appointed city manager. Any Past President who still holds elected office is a non-voting ex-officio member of the Board. The Executive Director serves at the pleasure of the Board and is responsible for the day-to-day operations and management of LOC staff and the organization's affairs.

The LOC, at full staff, has 20 employees, 19 of whom are full-time. The total anticipated revenue for FY 2020 is more than \$4 million. Fiscal resources for the LOC are sound, with the majority of revenue coming from membership dues and CityCounty Insurance Services, an insurance pool created by the LOC and the Association of Oregon Counties.

The LOC is the administrator for several municipal organizations in Oregon, including the Oregon City County Management Association (OCCMA) and the Oregon Mayors Association.



The LOC is composed of five divisions: Communications & Marketing; Finance; Intergovernmental Relations; Legal Research; and Member & Administrative Services.



Communications & Marketing. The Communications & Marketing Division is managed by Director Kevin Toon, who supervises a Communications Specialist and Graphic Designer. The Division publishes a weekly electronic newsletter, quarterly magazine and podcast. Also, the Division manages the LOC's social media presence and is responsible for business partnerships.



Finance. The Finance Division is managed by Director Jamie-Johnson-Davis, who supervises an Accounting Specialist. The Division is responsible for the LOC's, and its affiliate municipal organizations', fiscal resources.



Intergovernmental Relations. The Intergovernmental Relations Division is the lobbying division of the LOC. It is managed by Director Jim McCauley, who supervises four lobbyists and a legislative analyst.



Legal Research. The Legal Research Division is managed by General Counsel Patty Mulvihill, who supervises an Assistant General Counsel and Honors Attorney. Attorneys provide legal advice to LOC employees and the Board. They also provide a member inquiry service to LOC members and are in the 2nd year of a three-year pilot program wherein small cities in eastern Oregon can receive direct legal advice at no cost.



Member & Administrative Services. This Division will be managed by the Operations & Member Engagement Director who will supervise the Project Coordinator, Project Coordinator – Affiliates, Receptionist, and Administrative Specialist. The Division is responsible for all LOC events, the member database, managing affiliate organizations, the organization's training program.

With the COVID-19 pandemic, LOC's physical office has been closed since March. The physical office is not expected to reopen in 2020. When normal office operations resume, the Executive Director has made his intention clear that a progressive and flexible telecommuting policy will be implemented.

ABOUT THE POSITION

The Operations and Member Engagement Director is a newly created position that will perform highly responsible and complex management duties, while also undertaking a variety of special projects for the Executive Director.

This position is expected to have three main components. First, the Director will be responsible for developing strategic plans and overseeing employees in the development of major member service features of the LOC, including: two major conferences; the training program; affiliate management; and external engagement with Oregon cities and their representatives. Second, the Operations and Member Engagement Director will be responsible for all internal LOC operations, with the exception of finance. This includes responsibility for the organization's IT needs, facility management, and other duties that ensure the organization is effectively managed. Third, the Director will serve as the LOC's diversity coordinator – a role which has responsibility for working with the LOC Board, staff and membership to create, implement and sustain programming through an equity lens that reflects the mission and vision of the LOC.

The Operations and Member Engagement Director will be an active and equal member of the LOC management team. The Director will oversee an annual Division budget of approximately \$1.7 million.

IDEAL CANDIDATE

The LOC seeks a progressive, results-oriented professional with extensive working knowledge of all aspect of local government. Experience with Oregon local government is preferred. The ideal candidate will be dynamic and engaging, with a commitment to the mission and success of the LOC.

The successful candidate will have a positive attitude and a strong focus on customer service. LOC will select a person who is committed to its growth and development. A team player and leader is needed in this position – collaboration is the key to LOC's successes, both internally and externally.

The ideal candidate will have comprehensive knowledge of overall city operations, including governance structure, budgeting, and typical programs and services provided. Strong project management skills, including organization, attention to detail, innovation, and communication, are essential to be successful in this

position. The Operations and Member Engagement Director must have the ability to devise and employ the use of quantitative and qualitative methods to evaluate program effectiveness.

Due to the diversity of Oregon's cities, be it geography, population, demographics, or politics, the Operations and Member Engagement Director must be someone who can communicate effectively with diverse persons and groups. The ideal candidate is someone who has a proven success record at bringing people together, finding common ground, and developing ways to bring underrepresented and underserved communities into the fold.

A copy of the complete job description is included later in this recruitment profile.

EDUCATION & EXPERIENCE

The selected candidate must hold a bachelor's degree from an accredited institution and have five or more years of experience in local government, or a related field. The five years of experience should have been in a management role. Experience working with elected officials and city staff is required. A master's degree in a related field (Public Administration, Public Policy, Political Science, Business Administration, Public Finance, etc.) or J.D. is also required. While not inherently required, it is strongly desired that the candidate have a strong history of working with and on matters related to inclusion and diversity. An equivalent combination of education and experience that provides the knowledge and skills can supplement requirements.

COMPENSATION & BENEFITS

The salary range for this position is \$121,152 to \$132,732, depending on qualifications. The LOC offers a competitive benefits package, including health, dental, vision, life, and long-term disability insurance, vacation and sick leave, up to one week of executive leave, 6 weeks of paid parental leave, 11 holidays, one floating holiday, and a cell phone stipend. Additionally, the Executive Director will soon be introducing a progressive and flexible telecommuting policy – making it such that the selected candidate may not be expected to live in Salem, or even the Willamette Valley (although residency in Oregon is desired). LOC is a member of the Oregon Public Employees Retirement System (PERS) and pays required employer and employee contributions.

APPLICATION PROCESS

To be considered, applicants must submit:

- Signed and completed Application for Employment;
- Cover Letter;
- Resume; and
- Responses to Supplemental Questions.

To be considered, all required application materials must be submitted via email to pmulvihill@orcities.org no later than 5:00 p.m. on Friday, October 30, 2020.

Email subject: Operations & Member Engagement Director.

Questions may be addressed to Patty Mulvihill, General Counsel, at pmulvihill@orcities.org.

Per Oregon Revised Statutes 408.225-237, the LOC grants a preference in hiring to veterans and disabled veterans as defined by state law. If you are eligible and wish to claim veterans' preference points, you must include supporting documents along with the LOC's veterans' preference claim form no later than 5:00 p.m. on Friday, October 30, 2020.

The LOC is an Equal Opportunity Employer and values diversity in its work force. Applicants selected as finalists for this position will be subject to a comprehensive background check. Possession of a valid driver license accepted in the state of Oregon and proof of an acceptable driving record are required.

Assuming qualified applications are received, LOC intends to utilize the following hiring process:

- Any applicant who meets the minimum requirements of the position will be asked to participate in a Zoom interview. The interviews will occur between Thursday, November 5, 2020 and Tuesday, November 10, 2020. Interview panelists include:
 - Greg Evans, Councilor for the city of Eugene and LOC's Immediate Past President;
 - Patty Mulvihill, LOC's General Counsel and human resources administrator; and
 - Lisa Trevino, LOC's Project Coordinator.

- The top six to ten candidates will be asked to participate in an all-day Zoom interview with four different panels on Wednesday, November 18. Panels will include the following LOC representatives: the LOC Executive Director and each member of the management team; employees of the Member & Administrative Services Division; LOC Board members; Members of Oregon's Local Government People of Color Caucus; City Managers; and Elected Officials from Oregon cities. Each panel will contain a mix of each type of representative. Those candidates asked to interview will be provided the names and a brief bio of each person interviewing them.
- The final two candidates will be asked to participate in a final interview on Friday, November 20. The final interview will be conducted by the Executive Director and his management team. Interviews will be conducted via Zoom or in-person, that decision will be made no later than November 11.

ATTACHMENTS

The following documents are attached herein and should provide applicants all needed forms and documents to successfully apply for the position of Operations & Member Engagement Director.

1. Job Description;
2. LOC Application for Employment;
3. Request for Veterans Preference;
4. Supplemental Questions; and
5. Information Related to 2019 LOC Spring Conference and Annual Conference – Needed for Supplemental Question exercise.

League of Oregon Cities

JOB DESCRIPTION

Position Title: **Operations & Member Engagement Director** Date: Aug 2020
Department: Administration
Accountable to: Executive Director
Supervision Exercised: Supervises Member & Administrative Services staff
Classification Status: Exempt / Regular Full-time / Grade 20

Primary Objectives of the Position

The Operations & Member Engagement Director performs highly responsible and complex management and administrative duties and undertakes a variety of special projects for the Executive Director. The Operations & Member Engagement Director serves as a resource to member cities, coordinating LOC's efforts to develop and execute strategic plans that ensure LOC serves Oregon's cities through outreach programs, training programs, and networking events. The Operations & Member Engagement Director manages, develops, and oversees business programs, processes, and operations for internal LOC operations including facilities management, information technology (IT), and database management. Serves as organization's diversity coordinator, working with the LOC Board, staff and membership to create, implement and sustain programming through an equity lens that reflects the mission and vision of the LOC. The Operations & Member Engagement Director serves as a key member of the management team in strategically planning and carrying out activities of the organization. Supervises assigned staff.

Essential Functions of the Position

- Assume full management responsibility for assigned functions, services, and activities of the League.
- Serves as the LOC's equity coordinator, helping to create, implement and sustain programming through LOC's equity lens. This includes: collaborating with elected officials, city officials, business partners, and community organizations to plan and execute world class diversity experiences; ensuring the organization has appropriate metrics to ensure the goals of the equity lens can be properly tracked and managed; support the research, development and implementation of diversity and inclusion policies; develop and coordinate programs and initiatives to guide and integrate diversity and inclusion practices through the LOC that help build a diverse and inclusive team and membership organization; and plan and implement special emphasis programs to increase awareness and educate the LOC staff, leadership, and membership regarding minorities, women, veterans, people with disabilities, other protected classes, and other underrepresented communities.
- Assess and monitor workload, administrative and support systems, and internal reporting relationships for assigned areas of responsibility; identify opportunities for improvement; direct and implement changes.
- Plan, direct, and coordinate, through management level staff, the work plan for assigned functions; assign projects and programmatic areas of responsibility; provide direction and supervision on key projects; review and evaluate work methods and procedures; meet with key staff to identify and resolve problems.
- Develops and oversees the implementation of a comprehensive training program that includes all aspects of member services, including current or emerging policy/legislative issues, ethics, fundamentals of municipal governance, and leadership issues. The training program encompasses several LOC programs and events, including, but not necessarily limited to: LOC conferences; Elected Essentials; Municipal Fundamentals; Small Cities Network; Training-to-Go Programs; and LGMC Program.

- Participates in the development and provision of training and outreach to LOC members including developing curriculum and conducting training. Continuously connects with members to assess the effectiveness of various programs and services, to discover new opportunities, trends, and issues affecting the membership.
- Facilitates opportunities for cities to partner with each other and other governmental organizations in order to promote increased efficiencies and the effective delivery of municipal services.
- Oversees, facilitates, and/or carries out administrative functions that support the activities of the LOC board of directors, LOC affiliate organizations, and LOC foundation, including board/committee member interface; general customer service; meeting scheduling and coordination; newsletter content development; website maintenance; and conference planning/management.
- Conducts research, compiles data, and presents recommendations to boards and committees; monitors directives; prepares financial documents; and facilitates strategic planning and budgeting processes.
- Oversees the LOC foundation's endowment and giving campaigns; tracks donations received.
- Manages the LOC's IT operations and resources including contracted services, resource capacity, and asset planning.
- Selects, schedules, supervises, trains, evaluates performance, and supports professional growth of assigned staff. Guides employees through corrective action and mentoring as needed.
- Prepares, manages, and analyzes assigned division/department budgets. Identifies and allocates resources and approves expenditures.
- Attends meetings with external agencies, internal departments, affiliate organizations, LOC members, and other applicable entities to solicit feedback, provide information, create action plans, resolve issues, share best practices, and represent the LOC.
- Serves as an active participant of the LOC management team to work collaboratively in the overall planning and operation of the organization and coordinate programs with other departments.
- Evaluates and manages the provision of member services programs including conferences, trainings, and events. Develops strategic plans for programs and services and implements and executes same.
- Oversees and facilitates the completion of assigned projects which may have organization-wide implications.
- Manages the LOC's office equipment and acts as primary contact for building facility issues. Coordinates capital improvements/purchases, and related activities.
- Serves as the Records Custodian and ensures compliance with records retention laws.
- Oversees all customer service functions and transactions.
- Maintains cooperative working relationships with staff, clients, other organizations, and the public.
- Maintains a high degree of knowledge of laws and regulations pertaining to city operations in Oregon.
- Follows all safety rules and rules for work areas.
- Demonstrates professionalism in communications, work habits, and attire; commitment to customer service and growth of the organization; a positive attitude; and regular office attendance.
- Performs other related duties as assigned.

Screening Criteria

Education and Experience

Master's degree from an accredited educational institution in related field (Public Administration, Public Policy, Political Science, Business Administration, Public Finance etc.), J.D., or equivalent experience.

AND

Five or more years of experience working in local government, or related field, as a manager or administrator, department director, recorder, or other similar administrative position providing a comprehensive understanding of overall government operations, including experience working with elected officials and city managers.

OR

Any equivalent combination of education and experience which ensures the ability to perform the essential functions of the position.

Necessary Special Requirements

- Possession of a valid driver license accepted in the state of Oregon and proof of acceptable driving record.

Knowledge, Skills, and Abilities

- Extensive working knowledge of all aspects of local government, particularly Oregon cities.
- Comprehensive knowledge of overall city operations including governance structure, budgeting, typical programs and services provided.
- At least one year of specialized experience in developing or implementing diversity and inclusion strategic plans with positive results.
- Excellent project management skills including organization, attention to detail, budgeting, and communication.
- Skilled in prioritizing, growing and managing people, teams, and projects, in an environment where competing demands may exist.
- Ability to make effective choices and act independently in managing and coordinating assigned duties of self and others.
- Skilled communicator and collaborator with people and groups, both internal and external.
- Ability to devise and employ the use of quantitative and qualitative methods to evaluate program effectiveness.
- Ability to communicate and express ideas effectively in writing and orally.
- Ability to maintain a high degree of discretion when dealing with sensitive and/or confidential information.
- Ability to establish and maintain effective working relationships with a wide range of constituent groups including co-workers, city officials, legislators, legislative staff, academics, federal and state agency administrators, and other local government associations.
- Ability to model high standards of quality customer service to all internal and external customers.
- Knowledge of Oregon municipal laws, management practices, program administration, and policy issues.
- Knowledge of management principles and practices.
- Experience working with local government governing bodies.

Desirable Experience and Training

- Considerable experience in the direction or coordination of programs associated with municipal government, particularly with Oregon cities.
- Experience managing, developing or providing training programs to municipal officials.
- Experience working as a facilitator or mediator – or providing these services to groups which are in conflict or experiencing difficulty finding common ground.

Physical Requirements/Work Conditions

General Office Worker / Operations & Member Engagement Director



Frequency Definitions:

- (N) Never: Not required and not done on the job.
- (R) Rare: May be required on a very infrequent basis; less than 1% work shift; may occur 1 – 5 times/minutes per shift.
- (O) Occasional: Occurs between 1% – 33% of an 8-hour work shift; total of up to 2.5 hours per 8-hour shift.
- (F) Frequent: Occurs between 34% - 66% of an 8-hour work shift; total of between 2.6 hours to 5.0 hours per 8-hour shift.
- (C) Continuous: Occurs between 67% to 100% of an 8-hour shift; total of between 5.1 hours to 8.0 hours per 8-hour shift.

WORKING CONDITIONS						
Are there particular working conditions associated with this position which should be noted? Check or list below, indicating frequency for each condition (N, R, O, F, C – refer to Frequency Definitions above):						
N	R	O	F	C	Condition	Comments/Detail (if applicable)
☐	☐	☐	☐	☒	Indoors	Usual Office working conditions
☐	☒	☐	☐	☐	Outdoors	
☐	☐	☒	☐	☐	Extended work hours	
☒	☐	☐	☐	☐	Travel to multiple worksites	
☐	☐	☒	☐	☐	Low background noise	
☐	☒	☐	☐	☐	Moderate background noise	
☒	☐	☐	☐	☐	High background noise	
☒	☐	☐	☐	☐	Fumes/odors	
☒	☐	☐	☐	☐	Dust	
☒	☐	☐	☐	☐	Varied/extreme temperatures	
☒	☐	☐	☐	☐	Cramped workspace	
☒	☐	☐	☐	☐	Exposure to hazardous materials	
☒	☐	☐	☐	☐	Personal protective equip. required	
☐	☐	☐	☐	☐	Other (specify)	

MATERIALS AND EQUIPMENT USED						
Are there particular materials and/or equipment used with this position which should be noted? Check or list below, indicating frequency for each condition (N, R, O, F, C – refer to Frequency Definitions above):						
N	R	O	F	C	Condition	Comments/Detail
☐	☐	☐	☒	☐	Computer	
☐	☐	☐	☒	☐	Mouse/Trackball	
☐	☒	☐	☐	☐	Ten Key/Calculator	
☐	☐	☒	☐	☐	Copier	
☐	☐	☒	☐	☐	Fax Machine	
☐	☐	☐	☒	☐	E-mail	
☐	☐	☐	☒	☐	Telephone	
☒	☐	☐	☐	☐	Hand Tools	
☐	☒	☐	☐	☐	Automobile (company ☒ personal ☒)	

☐	☐	☐	☐	☐	Other (specify)	
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PHYSICAL DEMANDS						
Are there particular physical demands associated with this position? Check or list below, indicating frequency for each condition (N, R, O, F, C – refer to Frequency Definitions above):						
N	R	O	F	C	Physical Demand	Description (if O, F, or C checked)
☐	☐	☒	☐	☐	Standing	
☐	☐	☒	☐	☐	Walking	
☐	☐	☐	☒	☐	Sitting	
☐	☐	☐	☒	☐	Driving	Travel to/from training locations
☐	☒	☐	☐	☐	Lifting/Lowering (Max: 50 Avg. 25 lbs.) with assistive equipment? Yes ☒ No ☐	
☐	☒	☐	☐	☐	Carrying (Max: 20 Avg. 5 lbs.)	
☐	☒	☐	☐	☐	Pushing (Max: 50 Avg. 25 lbs.)	
☐	☒	☐	☐	☐	Pulling (Max: 50 Avg. 25 lbs.)	
☐	☒	☐	☐	☐	Climbing (Max height: 18")	
☐	☒	☐	☐	☐	Stairs	
☐	☒	☐	☐	☐	Balancing	
☐	☒	☐	☐	☐	Stooping	
☐	☒	☐	☐	☐	Twisting	
☐	☒	☐	☐	☐	Kneeling	
☐	☒	☐	☐	☐	Crouching	
☐	☒	☐	☐	☐	Crawling	
☐	☒	☐	☐	☐	Reaching overhead	
☐	☒	☐	☐	☐	Reaching shoulder level	
☐	☐	☐	☒	☐	Handling	
☐	☐	☐	☒	☐	Pinching	
☐	☐	☐	☒	☐	Grasping	
☐	☐	☐	☒	☐	Wrist motion	
☐	☐	☐	☒	☐	Speaking	
☐	☐	☐	☒	☐	Hearing	
☐	☐	☐	☐	☒	Seeing	
☐	☐	☐	☒	☐	Writing	
☐	☒	☐	☐	☐	Depth Perception	
☐	☐	☒	☐	☐	Color Vision	
☐	☐	☐	☐	☐	Other (specify)	
☐	☐	☐	☐	☐	Other (specify)	

LEAGUE OF OREGON CITIES

Application for Employment

The League of Oregon Cities provides equal employment opportunity to all qualified employees and applicants, without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, veteran's status, or any other status protected by applicable federal, Oregon, or local law. Our Equal Employment Opportunity policy applies to all aspects of the employment relationship including, but not limited to, recruitment, hiring, compensation, promotion, demotion, transfer, disciplinary action, layoff, recall, and termination of employment. To claim veterans' preference in hiring, complete the Veteran's Preference Form and submit it with the required documentation at the time you submit this application.

THIS APPLICATION WILL BE CONSIDERED FOR THIS SPECIFIC JOB. IT WILL NOT BE RETAINED FOR FUTURE POSITIONS. IF YOU DESIRE TO BE CONSIDERED FOR A POSITION AT A FUTURE TIME, YOU MUST FILE A NEW APPLICATION. IF HIRED, THIS APPLICATION WILL BECOME PART OF YOUR PERMANENT PERSONNEL FILE. PLEASE PRINT OR TYPE. YOUR APPLICATION MAY NOT BE CONSIDERED IF INCOMPLETE OR SUBMITTED PAST AN ESTABLISHED DEADLINE.

Position				
Position Applying For			Available Start Date	
Personal Information				
Name				
Address		City	State	Zip
Phone Number	Mobile Number		Email Address	
Are you able, at the time of employment, to submit verification of your legal right to work in the United States? Yes ☐ No ☐ (Proof of identity will be required upon employment)				
Education		List any colleges, military, trade, business or other schools attended.		
Do you have a high school diploma or GED Certificate? Yes ☐ No ☐				
School Name	Location	Diploma/Degree	Major/Minor	Did you Graduate?
Certificates & Licenses		List any professional license, registration, or certificate required or preferred for the position.		
Type	Issuing Agency		Date Issued	Date Expires

References

Name	Title	Company	Phone

Employment History

This information in this section will be used to determine if you meet the minimum qualifications as outlined in the job announcement. List **ONLY** the job(s) (paid, military or volunteer) where you obtained the experience that qualifies you for the job. Clearly describe all of your duties, starting with your most recent job. Resumes will be accepted only if required on the job announcement and will not be accepted in place of a completed application. If you need additional space, attach a separate sheet.

Employer (1)	Job Title	Dates Employed	
Address	City	State	Zip
Supervisor Name	Phone Number	May we contact? Yes ☐ No ☐	
Reason for leaving			
Duties			
Employer (2)	Job Title	Dates Employed	
Address	City	State	Zip
Supervisor Name	Phone Number	May we contact? Yes ☐ No ☐	
Reason for leaving			
Duties			

Employer (3)	Job Title	Dates Employed	
Address	City	State	Zip
Supervisor Name	Phone Number	May we contact? Yes ☐ No ☐	
Reason for leaving			
Duties			

Employer (4)	Job Title	Dates Employed	
Address	City	State	Zip
Supervisor Name	Phone Number	May we contact? Yes ☐ No ☐	
Reason for leaving			
Duties			

Certification & Signature

I hereby certify that all statements made in this application are true, and I agree and understand that any statement that is false, fraudulent, or misleading in this application or attached material, during the interview or screening process, or discovered in the course of any employment-related process (post hire) may result in the revoking of a job offer or termination of employment.

- I certify that all statements contained herein are true and complete.
- I understand that I must provide proof I am authorized to work in the United States, in accordance with federal law, if I am hired.
- I authorize the employing agency to verify the employment and education information provided in this employment application.
- I authorize my driving record to be checked if the position for which I am applying requires driving.
- I understand and agree to be subjected to a pre-employment drug screening and criminal history background check, if applicable.

Signature: _____ Date: _____

Veterans' Preference Form (ORS 408.230)

Veterans who meet the minimum qualifications for a position open for recruitment may be eligible for preference in employment under Oregon law. If you are a Qualified Veteran or Qualified Disabled Veteran and would like to be granted preference in the selection and hiring process for a specific posted job, please fill out this Veterans' Preference Form and provide proof of eligibility by submitting a copy of form DD-214 or 215 (copy 4). This completed form and required supporting documentation must be submitted with your application in order for consideration for Veterans' Preference.

Qualified Veteran Questions: *Veterans' preference may be claimed if you check at least one of the boxes below and provide proof via form DD-214 or 215 (Copy 4)*

ORS 408.225(f) – I served on active duty with the Armed Forces of the United States:

- ☐ For a period of more than 90 consecutive days beginning on or before January 31, 1955, and was discharged or released under honorable conditions
- ☐ For a period of more than 178 consecutive days beginning after January 31, 1955, and was discharged or released from active duty under honorable conditions
- ☐ For a period of 178 days or less and was discharged or released from active duty under honorable conditions because of a service due to a service related disability
- ☐ For a period of 178 days or less and was discharged or released from active duty under honorable conditions and have a disability rating from the United States Department of Veterans Affairs
- ☐ For at least one day in a combat zone and was discharged or released from active duty under honorable conditions
- ☐ And received a combat or campaign ribbon or an expeditionary medal for service in the Armed Forces of the United States and was discharged or released from active duty under honorable conditions
- ☐ And am receiving a nonservice – connected pension from the United States Department of Veterans Affairs

Qualified Disabled Veteran Questions: *Additional preference may be claimed if you check at least one box below and provide proof of eligibility via a copy of DD214 or 15, Copy 4, and a public employment preference letter from the United States Department of Veteran's Affairs (letter may be requested by calling 800-827-1000)*

- ☐ I am entitled to disability compensation under laws administered by the United States Department of Veterans Affairs; or
- ☐ I was discharged or released from active duty for a disability incurred or aggravated in the line of duty; or
- ☐ I was awarded the Purple Heart for wounds received in combat.

I hereby claim Veterans' Preference, have attached proof of eligibility as directed and certify that the above information is true and correct. I understand that any false statements may be cause for my disqualification, or dismissal, regardless of when discovered.

Signature: _____

Date: _____

Position Applied For: _____

This form and supporting documentation must be received by the Human Resources Department no later than the closing time and date of the job posting. If you have any specific questions please contact Human Resources.

(503) 540-6566 or rmattox@orcities.org

Veterans' Preference Form (ORS 408.230)

Veterans who meet the minimum qualifications for a position open for recruitment may be eligible for preference in employment under Oregon law. If you are a Qualified Veteran or Qualified Disabled Veteran and would like to be granted preference in the selection and hiring process for a specific posted job, please fill out this Veterans' Preference Form and provide proof of eligibility by submitting a copy of form DD-214 or 215 (copy 4). This completed form and required supporting documentation must be submitted with all required application materials, **and on or before 8am, September 30, 2019**, in order for consideration for Veterans' Preference.

Qualified Veteran Questions: *Veterans' preference may be claimed if you check at least one of the boxes below and provide proof via form DD-214 or 215 (Copy 4)*

ORS 408.225(f) – I served on active duty with the Armed Forces of the United States:

- ☐ For a period of more than 90 consecutive days beginning on or before January 31, 1955, and was discharged or released under honorable conditions
- ☐ For a period of more than 178 consecutive days beginning after January 31, 1955, and was discharged or released from active duty under honorable conditions
- ☐ For a period of 178 days or less and was discharged or released from active duty under honorable conditions because of a service due to a service related disability
- ☐ For a period of 178 days or less and was discharged or released from active duty under honorable conditions and have a disability rating from the United States Department of Veterans Affairs
- ☐ For at least one day in a combat zone and was discharged or released from active duty under honorable conditions
- ☐ And received a combat or campaign ribbon or an expeditionary medal for service in the Armed Forces of the United States and was discharged or released from active duty under honorable conditions
- ☐ And am receiving a nonservice – connected pension from the United States Department of Veterans Affairs

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I hereby claim Veterans' Preference, have attached proof of eligibility as directed and certify that the above information is true and correct. I understand that any false statements may be cause for my disqualification, or dismissal, regardless of when discovered.

Signature: _____

Date: _____

Position Applied For: _____

This form and supporting documentation must be received by the Human Resources Department no later than the closing time and date of the job posting. If you have any specific questions please contact Human Resources.

(503) 540-6566 or rmatttox@orcities.org

LEAGUE OF OREGON CITIES

Supplemental Questions

All candidates interested in being considered for LOC's Operations & Member Engagement Director position are required to answer three supplemental questions. Responses to the supplemental questions must be submitted simultaneously with all other application materials.

The purpose of the three questions is to identify an applicant's understanding of LOC's purpose, their experience with local government, and the type of creativity and vision they will bring to the position.

1. While LOC's Program Manager is the team lead for LOC's spring and annual conferences, the Operations & Member Engagement Director is responsible for the strategic vision needed to keep the conferences current, innovative, and welcoming to all of Oregon's elected and appointed local government leaders. Please review the program books and website pages for the 2019 spring and annual conferences and identify at least three ways you would expand upon their offerings and programming for the upcoming 2021 spring and annual conferences. The 2021 spring conference is scheduled to be held in Seaside, Oregon and the annual conference is scheduled to be held in Bend, Oregon.
2. LOC's internal operations have been neglected for some time. The organization does not have efficient, effective or modern internal protocols when it comes to document management or electronic recordkeeping. There is no unified protocol for how documents are titled or stored. The organization does not have a robust program for electronic signatures or storage. Contracts and public records are stored in an outdated manner. Please explain any experience you have in reimagining internal office operations, while also providing the steps you would take to review LOC's current internal operations and plan for their modernization.
3. LOC is committed to being an inclusive and diverse employer. It is equally committed to being a member services organization that is inclusive of all of Oregon's city representatives. Please share with us what diversity, equity and inclusion means to you, why they are important to you, and provide concrete examples of how you have demonstrated your commitment to diversity and inclusion in your prior professional roles.



8:00 a.m. – 8:15 a.m. – AQUARIUS

Welcome and Introductions

Speakers: John Stromberg, Mayor, Ashland
Mike Cully, LOC Executive Director

8:15 a.m. – 9:30 a.m. – AQUARIUS



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Keynote Speaker – Marijuana Moving Forward

Speaker: Billy Williams, U.S. Attorney for the District of Oregon

9:30 a.m. – 9:45 a.m. – Morning Break

9:45 a.m. – 11:15 a.m. – Concurrent Sessions

9:45 a.m. – 11:15 a.m. – AQUARIUS



Wildfires – Land Management Practices & Future Needs

Speakers:

- Dave Larson, District Forester, Oregon Dept. of Forestry
- Jason Pettigrew, Stewardship Forester, Oregon Department of Forestry
- Merv George Jr., Forest Supervisor, Rogue-Siskiyou National Forest
- John Stromberg, Mayor, Ashland

9:45 a.m. – 10:25 a.m. – ANDROMEDA



Getting it Passed: 10 Lessons Learned from Successful Bond Campaigns

Speakers:

- Amanda Fritz, Commissioner, Portland
- Julie Brown, Director, Rogue Valley Transportation District
- John Peterson, Senior Vice President of Public Finance, Piper Jaffray

10:35 a.m. – 11:15 a.m. – ORION



Preparing for and Managing Controversial Public Meetings

Speakers:

- George Endicott, Mayor, Redmond
 - Martha Bennett, Chief Operating Officer, Metro
 - Harry Wilson, Shareholder, Markowitz Herbold PC
-

11:15 a.m. – 11:30 a.m. – Morning Break

11:30 a.m. – 1:00 p.m. – AQUARIUS

Lunch with Session on Recruiting and Retaining Qualified Government Employees

Speakers:

- Mark Reagles, City Administrator, Rogue River
 - Kyle Weraky, Senior Recruitment Consultant, Department of Administrative Services
 - Brandi Leos, Senior HR Business Partner, Tigard
-

1:00 p.m. – 1:15 p.m. – Afternoon Break

1:15 p.m. – 2:45 p.m. – Concurrent Sessions

1:15 p.m. – 2:45 p.m. – AQUARIUS

A Community Conversation About Housing Needs

Speakers:

- Josh LeBombard, Southern Oregon Regional Representative, Oregon Dept. of Land Conservation and Development
- Matt Brinkley, Planning Director, Medford
- Tom Humphrey, Community Development Director, Central Point
- Brandon Goldman, Senior Planner, Ashland

1:15 p.m. – 1:55 p.m. – ORION



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Oregon Redemption Center

Government Interactions with Homeless Individuals – What Municipal Officials Need to Know

Speakers:

- Kirk Mylander, General Counsel, CIS
- Jayme Hafner, Assistant General Counsel, LOC

2:00 p.m. – 2:45 p.m. – ANDROMEDA



Wildfires – The Role of Local Government

Speakers:

- Chris Chambers, Division Chief, Forestry, Ashland Fire & Rescue
- Dennis Hoke, Chief, Illinois Valley Fire District
- Kelly Madding, City Manager, Ashland

2:45 p.m. – 3:15 p.m. – Afternoon Break

3:15 p.m. – 5:00 p.m. – AQUARIUS

Marijuana in Oregon – Unpacking the Impacts in 20 Minutes

- Marijuana’s Impact on Water
- The Impacts of Elicit Marijuana Grows on Public Safety
- Taxing Marijuana
- Marijuana and the Workplace
- City Perspective on Local Marijuana Taxes

5:00 p.m. – 7:00 p.m. – STARDUST LOUNGE

Networking Reception

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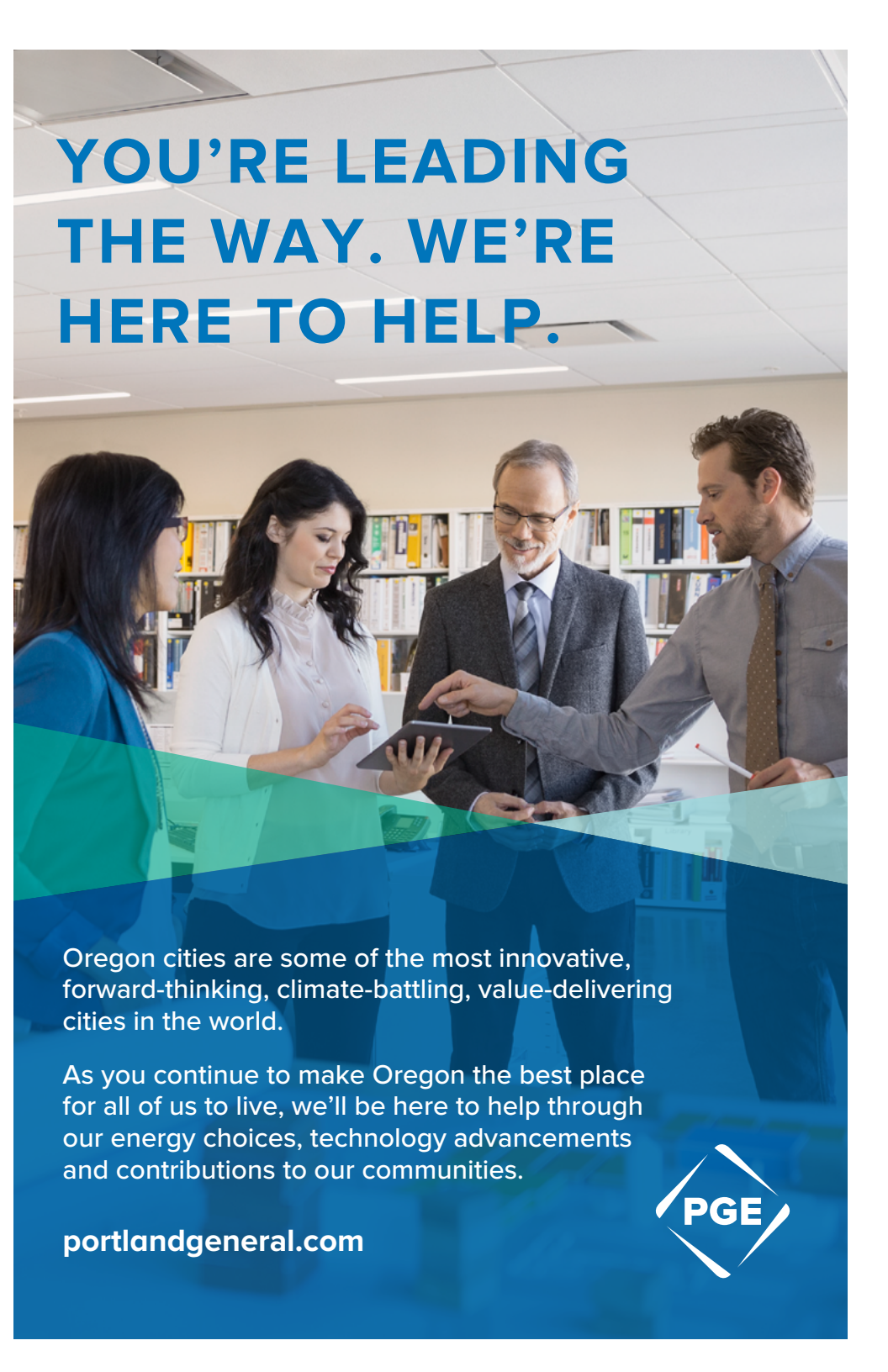


League of Oregon Cities

94TH ANNUAL CONFERENCE

SEPTEMBER 26-28, 2019
BEND, OREGON



A photograph of four people—two women and two men—standing in a room with bookshelves in the background. They are all looking at a tablet held by one of the women. The man next to her is pointing at the screen. The other woman is on the far left, looking towards the group. The man on the far right is also looking at the tablet. The scene is brightly lit, and the overall tone is professional and collaborative.

YOU'RE LEADING THE WAY. WE'RE HERE TO HELP.

Oregon cities are some of the most innovative, forward-thinking, climate-battling, value-delivering cities in the world.

As you continue to make Oregon the best place for all of us to live, we'll be here to help through our energy choices, technology advancements and contributions to our communities.

portlandgeneral.com





Bend Mayor Sally Russell

Welcome to Central Oregon!

The cities of Central Oregon are honored and excited to host the League of Oregon Cities' 94th Annual Conference! Our region is well known for both its outdoor pursuits and pristine beauty, and we love to share its amenities with those who visit. The LOC

Conference is the largest gathering of city officials in Oregon. It's an opportunity to share experiences, learn from one another, and come away with new ideas and renewed energy to better serve our communities.

While you're here for the conference we suggest you also take in some of the scenery in Central Oregon. Whether it's a leisurely hike along the river, a round of golf at one of the many spectacular courses in the area, a visit to the Cascade Lakes, or shopping and dining out, Central Oregon offers some wonderful experiences that should enhance your stay.

We're glad you're here!

Sally Russell

Mayor, Bend

Parking at the Riverhouse

Complimentary parking is available at the Riverhouse on the Deschutes convention center.

Wi-Fi Instructions

Free Wi-Fi is available at the Riverhouse on the Deschutes convention center and in the guestrooms.

Network: Riverhouse-Guest

Password: river

Download the Conference App



1. Search in your app store for **League of Oregon Cities Annual Conference**.

or

2. Go to <https://crowd.cc/s/2VV7u> on your mobile device to download.

or

3. View the web version of the app in your browser at: <https://crowd.cc/loc2019>.

Logging In:

1. Open the app and tap the Log In button. Enter your first and last name, then tap Next. You will be emailed a verification code to the email address you used to register for the conference.
2. Open your email. You'll see a four-digit verification code.
3. Return to the app and enter the verification code. Tap Verify to log in – and you're all set!

City Focus

A Podcast from the League of Oregon Cities

**Exploring issues that matter to cities across Oregon.
Listen at www.orcities.org.**



Digital Handouts

The LOC is going paperless again this year – no printed handouts will be available in the sessions. All handouts provided prior to conference are available to view and download at www.orcities.org and on the conference app.

Ask LOC Booth

Located next to registration, the Ask LOC booth is filled with League resources and staffed by LOC employees. This is where you can get your questions answered. Also, be sure to get your photo taken in our conference photo booth!

Have questions about specific topics? Visit the Ask LOC booth to talk to our knowledgeable staff, or just say hi!



Public Meetings Reminder

The League encourages its member cities to send multiple representatives to this conference. This premier training event offers a wide range of learning opportunities for city officials, with several conference elements occurring simultaneously. Therefore, the more representatives a city can send to the event, the more the city will gain from the conference.

The League would also like to remind members that if they have a quorum of their elected body attending the conference, they should avoid conducting city business during the event. The purpose of the conference is for members to learn rather than discuss things as a governing body. Councils should also be mindful of the perception of city business being done outside of regular, publicly-noticed meetings.

Should a city council wish to talk among themselves about what they learn at the LOC Conference, the recommended alternative would be to schedule a work session or agenda item at the next available council meeting, so attendees can review what they learned, who they met, and what they gained from the event. Discussing the conference in a publicly-noticed meeting also gives those who couldn't attend the opportunity to learn.



GOING THE EXTRA MILE

CIS Benefits and Regence are invested in this place we're all proud to call home. Working together with LOC, we can help build stronger, healthier communities throughout Oregon.



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Get Involved: Sign Up for an LOC Policy Committee

Help set the LOC legislative agenda for 2021 by joining one of our policy committees. The LOC Policy Committees cover topics such as: community development, energy, finance and taxation, general government, human resources, telecommunications, cable and broadband, transportation and water/wastewater.

Committee chairs and members will be appointed by the LOC president in November for two-year terms. The committees will meet approximately four times between January and June 2020, mostly between March and June, and thereafter on an as-needed basis.

How to Apply for an LOC Policy Committee

Pick up an application at the Ask LOC booth, or email Jenna Jones at jjones@orcities.org. The application is also available on the Legislative page of the LOC website.

#ORCities2019

Post photos and share what you're learning during the conference with **#ORCities2019**.

Follow LOC:



@LeagueofOregonCities



@OregonCities

Dine Out in Bend

Thursday, September 26th, 6:30 p.m. – 9:30 p.m.

LOC Conference attendees are invited to dine out in Downtown Bend Thursday evening and sample some of the city's finest food and beverage offerings. There will be free Ride Bend van shuttles running a loop between the Riverhouse Convention Center and the Downtown area throughout the evening.

The Downtown drop off and pick up will be at the corner of Minnesota Avenue and Wall Street in front of Bellatazza Coffee.

Dining and reservations are on your own; however, use your wooden Bend token for one complimentary Bend beer, glass of Oregon wine, or cocktail made with a Central Oregon spirit at one of the participating restaurants below.

1 10Below at the Oxford Hotel

10 NW Minnesota Avenue (downstairs at The Oxford Hotel) | 541.382.1010 | www.oxfordhotelbend.com/the-kitchen.htm
Located in the heart of Downtown Bend inside the upscale, boutique Oxford Hotel, 10Below offers an eclectic array of locally sourced cuisine, showcasing a variety of urban-organic dishes designed by executive chef Darrell Henrichs.

2 900 Wall

900 NW Wall Street | 541.323.6295 | www.900wall.com
900 Wall's food is best described as modern American, with strong influences from Italian and French cuisine. The menus are seasonally inspired and responsibly sourced.

3 Barrio

915 NW Wall Street | 541.389.2025 | www.barriobend.com
Barrio is a Latin inspired restaurant serving lunch, dinner, and happy hour in Downtown Bend. Here, you'll find bold, flavorful food, craft cocktails, daily specials, and friendly, approachable service.

4 Brickhouse

5 NW Minnesota Avenue | 541.728.0334 | www.brickhousesteakhouse.com/welcome.html
With a wine cellar that features several hundred labels from the United States and around the world, Brickhouse specializes in natural, hormone-free USDA Prime beef, wild caught seafood, local produce, and fresh pasta from a made-from-scratch kitchen.

5 Jackalope Grill

750 NW Lava Road, Suite 139 | 541.318.8435 | www.jackalopegrill.com
Jackalope Grill has authentic, old-fashioned warmth and hospitality. Chef Tim Garling showcases scratch cooking at its finest using sustainable, locally sourced ingredients. Born and raised on the Washington coast, Chef Tim found his way to France's finest culinary schools where he learned to treat ingredients with uncompromising respect and technique.

6 Pine Tavern

967 NW Brooks Street | 541.382.5581 | www.pinetavern.com
Built in 1936, the Pine Tavern is not only one of Bend's best restaurants, but it's a tradition for locals and tourists alike. The restaurant is designed with unique characteristics that appeal to everyone, including the giant Ponderosa pine tree growing in the middle of the dining area.



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**Visit us at Booth #40 and don't miss our session
"Sustainability – Addressing the Need & Mitigating
the Risks" (9/26 at 1:45PM).**

**After the show, contact our local Oregon team at:
503-290-1285 | [ameresco.com](https://www.ameresco.com)**

Conference Registration

7:00 a.m. - 6:30 p.m. – *Exhibit Hall*

Trade Show

7:00 a.m. - 6:30 p.m. – *Exhibit Hall*

More than 60 organizations are exhibiting this year, showcasing innovative products and services that can help make your city a great place to live and work.

Human Resources Seminar

8:00 a.m. - 3:00 p.m. – *Deschutes NS*

Speakers: Christy Monson, Attorney, Local
Government Law Group

Scott Winkels, Intergovernmental Relations Associate, League
of Oregon Cities

Anne Milligan, Deputy City Attorney, Portland

Pierre Robert, Senior Labor Relations Attorney, LGPI

Kathryn Hindman, Attorney, Bullard Law

Jessica Wilcox, Attorney, Bullard Law

Kevin Olineck, Director, PERS

Erin Seiler, Senior Policy Advisor, Bureau of Labor and
Industries (BOLI)

Jeff Burgess, Training and Development Specialist, Bureau of
Labor and Industries (BOLI)

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Pre-registration required.

As employers, local governments are required to do two things: keep current with employment laws and best practices; and, ensure a vibrant, respectful, and innovative work place exists. Local government officials in the human resources field, or anyone who supervises government employees, should attend this one-day seminar. Participants will receive the most current information on key employment laws, while simultaneously learning strategies and techniques for effectively and respectfully maintaining diverse workforces.

Mayors Fall Workshop and Annual Membership Meeting

8:30 a.m. - 12:00 p.m. – *Cascade AJ*

Speakers: Chris Goldfinger, Professor of Geology and Geophysics,
Oregon State University

Kimber Townsend, CERT Manager, Polk County

Brian Dalton, Mayor, Dallas

Cec Koontz, Mayor, Monmouth



HAYDEN OPPORTUNITY FUND for Housing Affordability

Housing affordability in the Northwest has reached a crisis point. The impacts are felt by hard-working families who've done all the right things but can't get ahead.

The governments that serve them must lead the way, developing new solutions that ensure prosperity is attainable for all. But they can't do it alone.

Announcing The Hayden Opportunity Fund for Housing Affordability, a new initiative of Hayden Homes that awards local governments who work hand-in-hand with organizations or private business to create innovative policies that support a new wave of housing availability and affordability in their communities. In our first year, we will award \$150,000 to three city or county governments in Oregon who demonstrate leadership and prioritize partnerships to create innovative solutions that foster housing affordability and availability in their communities.



2020 HAYDEN
OPPORTUNITY FUND
AWARDS TOTALING
\$150,000

Leadership | Partnership | Innovation

Applications accepted spring 2020. Awards granted in fall 2020.

Learn more at HaydenOpportunity.org

The Mayors Fall Workshop is another great opportunity to network with fellow mayors from across the state. Our center pivot is a near two-hour session on “Cascadia – The Role of Oregon’s Mayors.” We all know the basics of this looming catastrophe, but exactly how do we in our unique positions as mayors fit into the mix? The presentation involves subject matter experts and opportunity for group discussion. This will be followed by more discussion in the Mayors Open Forum – always a great chance for us to share what’s on our minds.

The OMA Annual Membership Meeting will be held from 8:30 a.m. - 9:00 a.m.

Managers Fall Workshop and Annual Membership Meeting: The Human Side of Budgeting

8:30 a.m. - 12:00 p.m. – *Cascade B*

Speakers: Scott Lazenby, Adjunct Associate Professor, Mark O. Hatfield School of Government, Portland State University
Jordan Wheeler, City Manager, Sandy

Financial challenges are facing many local units of government across Oregon. Traditional approaches to budgeting have not necessarily bridged the gap between limited resources and the true needs of an organization. The Human Side of Budgeting approaches the budget from a local government management point of view, and makes the case that traditional budget systems work against almost everything we know about good management. For a system that is often the source of frustration, this workshop offers an alternative that fits perfectly between the politics of public budgeting and the mechanics of public budgeting.

The OCCMA Annual Membership Meeting will be held from 11:30 a.m. - 12:00 p.m.

Councilors Workshop: Stay Alive All Your Life!

8:30 a.m. - 12:00 p.m. – *Cascade EFG*

Speaker: Michael Ivanov, Author and Speaker

This workshop will take you through a story of resilience, will power, and hope while revealing 11 timeless principles for extraordinary personal power and quality of life. Expect to break through limitations and be inspired to become the greatest leader, employee, spouse, parent and human you can be. You will learn exactly how you can stay inspired, motivated, and most importantly, alive all your life!

During the last hour of the workshop, attendees will gather for a round table discussion of issues pertinent to elected city officials. Some

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discussion topics will be predetermined, but there will be time for attendees to ask questions and get input from the collective wisdom of the group.

Lunch with Trade Show

11:30 a.m. - 1:00 p.m. – *Exhibit Hall*

Lunch is provided for attendees in the trade show. Grab some lunch, visit with your colleagues and learn how these vendors can help your city achieve its goals.

12:35 p.m. - 1:35 p.m.

BREAKOUT SESSIONS

Diversity and Inclusion in Local Government: Why, What & How

Cascade AJ

Speaker: Katie Babits, Diversity and Partner Collaboration Manager, Strategic Government Resources

Studies continuously show that applicants value an organization which prioritizes diversity and inclusion when choosing to accept a job offer. As local government competes for the best and brightest talent, we need to understand why diversity and inclusion are important to the communities we serve and the workforce we recruit, develop and retain. In this session, you'll develop an understanding of diversity and inclusion as it pertains to local government, why it is important for your community and your workforce, and how your organization can prioritize diversity and inclusion. LGMC #9 - 1 hr.

Addressing the Hidden Impacts of Homelessness – Sponsored by OBRC

Cascade D

Moderator: Joel Schoening, Community Relations Manager, Oregon Beverage Recycling Cooperative (OBRC)

Speakers: Shane Bemis, Mayor, Gresham
Will O'Hern, Director, Eugene Library
Mike Abshier, Officer, Hillsboro Police Department
Scott Winkels, Intergovernmental Relations Associate, League of Oregon Cities

When you don't have a home, you don't have a place for garbage pick-up, to cook a meal, or check the Internet. As a result, these activities are often done in public spaces. Trash can build up and impact waterways and parks; and library facilities become community service centers. So, how does a city address these issues? How can you keep your facilities open to all while maintaining



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12:35 p.m. - 1:35 p.m.

safety and comfort? This session will focus on solutions within current city resources that will mitigate these impacts.
LGMC #3 - 1 hr.

How to Develop a World Class Council Orientation

Cascade B

Speaker: Scott Lazenby, Adjunct Associate Professor, Mark O. Hatfield School of Government, Portland State University

Serving on your city council is a challenging responsibility. Councilors and mayors have priorities to accomplish, but also need to learn how their city operates. With proper preparation and training, municipal officials can assume the responsibilities of office easily and effectively. This session will provide guidance for elected officials and municipal staff to work together and develop a world class council orientation. LGMC #9 - 1 hr.

How to Work with the Media – Sponsored by Johnson Controls

Cascade C

Speakers: Anne Marie Levis, President
& Creative Director, Funk/
Levis & Associates
Jennifer Richardson, Account
Manager and Video
Storyteller, Funk/Levis & Associates



Cities of all sizes benefit from a collaborative relationship with their local media. In this interactive session, our expert panelists provide the basics for responding to media requests professionally, outline how to be an effective partner with media, and review strategies for communicating in a crisis.

Tour – Water Filtration Facility

12:45 p.m. - 2:45 p.m. – *Conference Center Parking Lot*

Pre-registration required. Visit the conference registration booth if you haven't pre-registered.

The city of Bend is required to meet the federal Safe Drinking Water Act (SDWA) and filter its Bridge Creek surface water source to meet various water quality conditions, including the removal of cryptosporidium. Bend's membrane filtration plant went online in April of 2016, and it meets this public health requirement while also removing silt and other

BREAKOUT SESSIONS

particles from the surface supply, ensuring a reliable, year-round water source – even after a recent fire in the forested watershed. Bend staff will present this tour and discuss the process leading up to the selection of membrane treatment and the challenging public opposition.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. in the Riverhouse parking lot and will depart at 12:45. Please wear appropriate clothes and walking shoes, no open-toed shoes allowed. Dress for the weather, including sunscreen or rain gear, if needed.

Tour – Outdoor Industry in Bend

12:45 p.m. - 2:45 p.m. – *Conference Center Parking Lot*

Pre-registration required. Visit the conference registration booth if you haven't pre-registered.

Bend has topped The Milken Institute's "U.S. Best-Performing Small Cities" index three years in a row and boasts one of the highest job growth rates in the country. The outdoor products industry has played an important role in this growth, as designers and manufacturers have tapped into Bend's easy access to world-class skiing, mountain biking, and even surfing. Bend is home to: a startup incubator focused on outdoor products; the only funding competition in the world focused on the outdoor recreation industry; a dedicated co-working space; and the Oregon Outdoor Alliance, a statewide association providing a voice to the outdoor industry. Some of the most successful and innovative outdoor recreation companies on the planet are proudly based in Bend, including Hydro Flask and Ruffwear. Registrants will have a chance to hear from participants in Bend's outdoor products ecosystem while touring the campuses of some notable success stories.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. in the Riverhouse parking lot and will depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

Tour – Affordable Housing in Bend

12:45 p.m. - 2:45 p.m. – *Conference Center Parking Lot*

Pre-registration required. Visit the conference registration booth if you haven't pre-registered.

Bend was the first city in Oregon to implement an affordable housing fee. To date, this fund has generated approximately \$7 million, with proceeds helping to develop a wide variety of housing throughout the community. In turn, Bend has loaned over \$14 million, leveraging more than \$77.6 million in state and federal funding and \$28.4 million in



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private equity. Funding has been secured for 770 units. This tour will include visits to affordable housing projects and a recently-expanded family shelter. Members of the city's Affordable Housing Team can speak to the recent efforts to address the affordable housing crisis.

Lunch provided starting at 11:30 a.m. in the trade show. Tour buses will start loading at 12:30 p.m. in the Riverhouse parking lot and will depart at 12:45. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

Thank you tour sponsors: Executech, Union Pacific, Energy Trust of Oregon, and FFA Architecture + Interiors, Inc.

Bills & Brews

12:45 p.m. - 2:45 p.m. – *Cascade Lakes Brewing Company*

Interested in what the Legislature has been up to? Come join the LOC lobbyists at a local brewery for a cold one while they recount key bills from the 2019 legislative session.

1:45 p.m. – 2:45 p.m.

BREAKOUT SESSIONS

Water Town Hall Forum – Sponsored by American Council of Engineering Companies of Oregon

Cascade B

Moderator: Representative Jeff Reardon,
House District 48 (Happy
Valley), Oregon State
Legislature



Speakers: Meta Loftsgaarden, Director, Oregon Watershed
Enhancement Board
Adam Sussman, Principal Water Resources
Consultant, GSI Water Solutions

Troy Bowers, Executive Vice President, Murraysmith

A 2016 survey of Oregon cities identified a minimum of \$7.6 billion in water infrastructure needs. How will Oregon meet this challenge? What is the state's role in funding water projects? Are current resources adequate? Join us for a facilitated discussion of the water challenges facing communities across Oregon. This interactive session will help inform a broader effort to develop a comprehensive water vision and infrastructure funding strategy for Oregon. LGMC #4 - 1 hr.

1:45 p.m. - 2:45 p.m.

Preparing for the 2020 Census – Sponsored by Comcast*Cascade AJ*

Speakers: Sarah Bushore, Partnership
Specialist, U.S. Census
Bureau



Nick Brown, Partnership Specialist, U.S. Census
Bureau

The census can shape many different aspects of your community: hospitals, fire departments, schools, even roads and highways. Each year, the results help determine how more than \$675 billion in federal funding is distributed to states and communities. It's also mandated by the Constitution: the U.S. has counted its population every 10 years since 1790. Join representatives from the U.S. Census Bureau to learn how your community can ensure a complete count. LGMC #4 - 1 hr.

BREAKOUT SESSIONS

Business Casual: Five Ways To Stay Out Of A (Law)Suit, And What To Do If You Can't – Sponsored by Markowitz Herbold PC*Cascade C*

Speakers: Harry Wilson,
Attorney, Markowitz
Herbold PC



Laura Salerno Owens, Attorney, Markowitz
Herbold PC

Kerry Shepherd, Attorney, Markowitz Herbold PC

Jeff Edelson, Attorney, Markowitz Herbold PC

Jeff Lovinger, Of Counsel, Markowitz Herbold PC

From employee disputes to Freedom of Information Act cases, cities are frequently the target of lawsuits. In this session, speakers will cover five major legal traps and how cities can avoid them. They will also share ways for leaders to best position their cities for litigation if they are sued. Using real examples, the panel will discuss: 1983 claims; municipal torts; whistleblower complaints; infrastructure issues and contracts; regulatory issues; and city manager employment issues. LGMC #8 - 1 hr.

1:45 p.m. - 2:45 p.m.

BREAKOUT SESSIONS

**"Sustainability" – Addressing the Need & Mitigating the Risks –
Sponsored by Ameresco***Cascade D*

Moderator: Nancy Hamilton,
Principal, Nancy Hamilton Consulting

Speakers: Eric King, City Manager, Bend
George Endicott, Mayor, Redmond
Joe O'Donnell, Northwest Region Sales Manager,
Ameresco
Grant Burke, Facilities Manager, Bend
John Walsh, City Manager, St. Helens

"Sustainability" (energy efficiency, climate action plan, energy savings, etc.) can provide great opportunities for cities. So whether you're a local elected official, a facilities manager or a city manager, this panel is for you. Our goal in this session is to demystify what "sustainability" really means for your city, and explain how you tackle your city's needs while avoiding the financial and political risks. Panelists will reveal how their cities have leveraged programs and partnerships to make the most of their goals.

**Opening Ceremonies and Keynote Speaker
Darby Allen – Sponsored by Ameresco**3:00 p.m. - 4:30 p.m. – *Cascade EFGHI*

Welcome: Sally Russel, Mayor, Bend

Flag Ceremony: Bend Police Department

National Anthem: Kayla Duddy, Deputy City Recorder, Bend

Opening Comments: LOC Vice President Jake Boone, Councilor,
Cottage Grove

Keynote Speaker: Fire Chief Darby Allen, Fort McMurray, Alberta

During the catastrophic Alberta wildfires, Fire Chief Darby Allen guided the 88,000 residents of Fort McMurray to safety with no loss of life. Now, he offers guidance on how to be a stoic, quick-thinking leader in tough situations.



ShakeAlert

Join a growing network of local government and utility partners to implement earthquake early warning in your community.

ShakeAlert will provide seconds to minutes of warning, allowing critical infrastructure, businesses, and individuals to carry out pre-determined actions for safety.

Registration

Sign up at the registration desk for our Thursday night session at Pine Mountain Observatory to see a demonstration of the onsite seismic sensor, and to learn more about how University of Oregon scientists and ShakeAlert are enabling public safety.

When the Big One hits, seconds can make the difference—and you can play a part.



LOC Nominating Committee Meeting

4:30 p.m. - 7:30 p.m. – *Cascade B*

First, the committee will hear candidates for the LOC Board of Directors present their qualifications for service on the League's governing body. The committee will then prepare a proposed slate for the vote by the full membership at Saturday morning's annual membership meeting.

Welcome Reception with Trade Show

4:30 p.m. - 6:30 p.m. – *Exhibit Hall*

Start your evening with our first social event of the 2019 conference – enjoy hors d'oeuvres and beverages as you network with colleagues and tour this year's trade show. More than 60 organizations are exhibiting this year, showcasing innovative products and services that can help make your city a great place to live and work.

Pine Mountain Observatory Tour – Sponsored by University of Oregon

5:30 p.m. -10:00 p.m. – *Conference Center Parking Lot*

Pre-registration required.

Join the LOC and the University of Oregon on a field trip to Pine Mountain Observatory, 34 miles southeast of Bend, and explore how the UO is enabling public safety and advancing research through the deployment of scientific infrastructure.



Attendees will learn how the Oregon Hazards Lab translates research into a safer Oregon, including ShakeAlert, ALERTWildfire, and the Pacific Northwest Seismic Network. Following the presentation, the group will enjoy the observatory and view the night sky through telescopes, including a 24-incher (clear skies permitting).

Transportation, a boxed dinner, and refreshments will be provided. Vans will board outside the lobby of the conference center 15 minutes before departure. The observatory is at 6,500 ft. elevation, so please dress warmly and wear layers to ward off the evening chill – and be sure to wear close-toed shoes.

Conference Registration

7:00 a.m. - 2:00 p.m. – *Exhibit Hall*

Breakfast with Trade Show

7:00 a.m. - 9:00 a.m. – *Exhibit Hall*

Enjoy breakfast while visiting the trade show. We have set this dedicated time aside prior to the day's festivities to give you the opportunity to visit with the businesses and agencies that serve local government.

Small Cities Networking

8:00 a.m. - 8:45 a.m. – *Cascade B*

An opportunity for cities with a population of **less than 7,500** to network and have a conversation with peers about issues specific to small-sized cities.

Medium Cities Networking

8:00 a.m. - 8:45 a.m. – *Cascade CD*

An opportunity for cities with a population of **7,500 to 25,000** to network and have a conversation with peers about issues specific to medium-sized cities.

Large Cities Networking

8:00 a.m. - 8:45 a.m. – *Cascade AJ*

An opportunity for cities with a population of **more than 25,000** to network and have a conversation with peers about issues specific to large-sized cities.

Visit with U.S. Congressional Staff

8:00 a.m. - 2:00 p.m. – *Exhibit Hall*

Visit with staff of Oregon's congressional delegation (senators and representatives).

Telecom Seminar

8:30 a.m. - 3:00 p.m. – *Deschutes NS*

Moderator: Jenna Jones, Legislative Analyst, League of Oregon Cities

Speakers: Skip Newberry, President/CEO, Oregon Tech Association

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Michael Johnston, Senior Associate, Telecom Law Firm
 Jennifer Li, Utility Program Manager, Portland
 Ken Lyons, Senior Vice President of Jurisdiction Relations,
 Wireless Policy Group (on behalf of AT&T)
 Carl Done, Senior Manager of Public Sector Sales (PNW &
 Hawaii), T-Mobile
 Madison Thesing, Management & Program Analyst, Lake
 Oswego
 Representative Paul Evans, House District 20 (Monmouth),
 Oregon State Legislature
 Kim Allen, Senior Vice President of Land Use Entitlements
 and Strategic Planning, Wireless Policy Group

Pre-registration required.

As technology advances, so will the telecommunications sphere for cities. This seminar will cover: broadband infrastructure and funding; telecom revenues; industry demand for extended wireless coverage through small cells and 5G; and how the technology and the Internet of Things ("IoT") will connect millions of new smart devices, some of which cities may want to use for their benefit.

9:00 a.m. - 10:30 a.m.

BREAKOUT SESSIONS

Setting Your SDCs: Finding Common Ground – Sponsored by FCS GROUP

Cascade CD

Speakers: Aaron Cubic, City
Manager, Grants
Pass



John Ghilarducci, President, FCS Group
 Karna Gustafson, VP of Government Affairs & Legal
 Counsel, Central Oregon Builders Association
 Marty Wine, City Manager, Tigard
 Doug Gabbard, Project Manager, FCS GROUP

When recovering the cost of infrastructure that will serve future users, how do you balance the interests of developers, citizens, and staff with your city's fiscal health? At the same time, how can you set a system development charge (SDC)

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9:00 a.m. - 10:30 a.m.

BREAKOUT SESSIONS

that considers all of these perspectives? From basic requirements to specific policy, this session will provide city leaders with new ways to look at their SDCs when they adopt or update them. LGMC #4 - 1.5 hr.

Property Tax 101: Property Taxes – The Good, the Bad and the Ugly – Sponsored by Piper Jaffray

Cascade IH

Speakers: Carol Samuels, Managing Director, Public Finance Investment Banking, Piper Jaffray

PiperJaffray
SEATTLE-NORTHWEST DIVISION

Don Hudson, Finance Director, Tualatin

Property taxes are the primary revenue source for our cities. This primer will cover Oregon's property tax history and summarize Measures 5 and 50. Topics include: compression, tax caps, maximum assessed value, real market value, permanent rates, and local levies and bonds. Panelists will explain the "Tale of Two Houses" and the "Tale of Two Gas Stations," showing why the system results in tax inequities between similarly valued properties in the same city. LGMC #1 - 1.5 hr.

How to Effectively Use Your Eminent Domain Power

Cascade B

Speakers: Allison Bergseng, Principal Engineer – Capital Development, Hillsboro

Steve Fox, Vice President of Operations, Epic Land Solutions, Inc.

James Overcamp, Jr., Chairman of the Board of Directors, Epic Land Solutions, Inc.

Christine Nickerson, Right of Way Program Manager, Oregon Region, Epic Land Solutions, Inc.

Panelists will discuss acquiring property for city projects in ways that minimize condemnations but ensure the condemnation process will be successful when needed from the agency and the right-of-way consultant perspective. Presentations will cover the necessary steps for successful acquisitions, as well as the obstacles for medium-sized cities when settling small files. We'll share the good, the bad, and the ugly – how more than 100 files were settled in a highly oppositional community. LGMC #5 - 1.5 hr.

9:00 a.m. - 10:30 a.m.

BREAKOUT SESSIONS

**Cyber Security – Protecting Your Organization –
Sponsored by BlackBerry***Cascade AJ***Speaker:** Robert Scuderi,
Sr. Manager, Sales
Engineering, BlackBerry Inc.

Cyber threats abound in this age of increasingly connected people and “things” attempting to access or disrupt our daily lives. Join this interactive session where we will focus on BlackBerry’s approach to solving today’s challenge of preventing threats, mobile and people based, to your agencies and constituents. LGMC #8 - 1.5 hr.

**Oregon’s Climate Future & the Role of Renewables –
Sponsored by NW Natural***Cascade EF***Speakers:** Zach Baker, Oregon
Policy Manager,
Climate Solutions**NW Natural®**Tracy Rutten, Intergovernmental Relations
Associate, League of Oregon CitiesAnna Chittum, Director of Renewable Resources,
NW Natural

Adopted in 2007, Oregon’s first greenhouse gas reduction goals seek to reduce emissions to 10 percent below 1990 levels by 2020 and 75 percent below by 2050. How will we achieve these goals? Come learn about some of the innovative, ongoing efforts to address climate change at the state and local levels, including opportunities for municipal biogas projects as a result of recently passed legislation. This presentation will also include an update on environmental legislation passed during the 2019 session.

Tour – Sisters Country Vision

9:00 a.m. - 12:00 p.m. – *Conference Center Parking Lot*

Pre-registration required. Visit the conference registration booth if you haven't pre-registered.

As convener of a 31-member Vision Action Team and extensive public outreach/community input, the city of Sisters (population 2,725) completed the "Sisters Country Vision" Action Plan in early 2019. The implementation is underway with key lead partners on the Vision Action Team (and coordinating with supporting partners). This tour will take place primarily on foot and will visit downtown amenities and projects that have been accomplished in the past 5-10 years. It will also present a look ahead to the next 5-10 years, as outlined in the "Sisters Country Vision." Topics range from parks, streetscapes, transportation, urban renewal, economic development, and community visioning.

Tour buses will start loading at 8:45 a.m. in the Riverhouse parking lot and will depart at 9 a.m. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

Tour – Deschutes Collaborative Forest Project

9:00 a.m. - 12:00 p.m. – *Conference Center Parking Lot*

Pre-registration required. Visit the conference registration booth if you haven't pre-registered.

The West Bend Project is one of 10 primary forest restoration project areas on national forest land within the larger Deschutes Collaborative Forest Project landscape. The goals of this project are to: restore forest ecosystems; reduce the potential of high-severity wildfire; and provide economic and social benefits to local communities. Project staff will lead this tour and review the restoration efforts. *NOTE – remember to wear comfortable shoes for walking in the woods.

Tour buses will start loading at 8:45 a.m. in the Riverhouse parking lot and will depart at 9 a.m. Dress for the weather, including sunscreen or rain gear, if needed.

Thank you tour sponsors: Executech, Union Pacific, Energy Trust of Oregon, and FFA Architecture + Interiors, Inc.

Visit with State Agency Directors

10:00 a.m. - 1:30 p.m. – *Cascade G*

Stop by and meet state agency representatives who are here to visit with city officials and talk about what's important to them.

Markowitz Herbold's Government Team



**Lauren
Blaesing**



**Dallas
DeLuca**



**Jeff
Edelson**



**Anna
Joyce**



**Jackie
Kamins**



**David
Markowitz**



**Laura
Salerno Owens**



**Kerry
Shepherd**



**Harry
Wilson**

Our government team represents state and local governments, political advocacy organizations, and candidates for elected office. We successfully represent clients by bringing our extensive government experience to bear on challenging and high profile matters. Whether an employment dispute, First Amendment issue, or a breach of contract, we have the best team for you.



Networking Break

10:30 a.m. - 11:00 a.m. – *Cascade Lobby*

Take this opportunity to network with other attendees and to meet with state agency directors.

11:00 a.m. - 12:00 p.m.

BREAKOUT SESSIONS

Climate Action at the Local Level

Cascade AJ

Speakers: Mark Gamba, Mayor, Milwaukie
Kathy Hyzy, Councilor, Milwaukie
Tonya Graham, Councilor, Ashland; Executive Director, Geos Institute

Local responses to climate change are essential, and cities across the country are tackling climate mitigation, adaptation and resilience. Because they reflect the unique needs and values of local communities, climate action plans can vary greatly. This session will highlight how the cities of Ashland and Milwaukie are addressing climate change. Attendees will also learn about "Climate Ready Communities," a program designed to help small- to mid-sized communities take steps to build and implement their own local climate resilience plans.

Wildfire Risk Mitigation, Resiliency and Coordination – Sponsored by Pacific Power

Cascade EF

Moderator: Lena Richardson,
Mayor, Shady Cove



Speakers: Annette Price, Vice President of Government Affairs,
Pacific Power
Lee Winslow, Medford Unit Forester, Oregon Department of Forestry Southwest Oregon District
David Lucas, Vice President, Transmission and Distribution Operations, Pacific Power
JD Podlesnik, Director of Utility Programs, Design and Construction, Portland General Electric

In the West, we are experiencing higher temperatures and a longer growing season, contributing to significant changes in wildfire intensity and severity. In Oregon, critical efforts are underway to identify and mitigate wildfire risk, deliver additional

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WE SEE THRIVING COMMUNITIES.



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David Nellis

Account Executive – Performance Infrastructure
Johnson Controls, Building Solutions North America
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11:00 a.m. - 12:00 p.m.**BREAKOUT SESSIONS**

grid resiliency through system hardening, and increase coordination efforts with key partners across the state. This panel will discuss what public utilities, the Oregon Department of Forestry, and cities are doing to address this issue, and how cities can plan and engage with local partners. LGMC #3 - 1 hr.

Oregon Government Ethics: Overview and Pitfalls

Cascade B

Speaker: Kenny Montoya, Attorney, Law Office of Gerald L. Warren and Associates

As an elected or appointed city official, did you know you are subject to Oregon's government ethics laws? Learn how these ethics laws apply to you – including: an overview of the laws, tips on how to best comply, and guidance for responding to ethics complaints. LGMC #10 - 1 hr.

Capitalizing on Tourism Investments for Oregon Communities

Cascade IH

Speakers: Alana Hughson, Managing Contractor, Oregon Destination Association

Greg Astley, Director of Government Affairs, Oregon Restaurant & Lodging Association

Harry Dalgaard, Regional Cooperative Tourism Program Manager, Travel Oregon

Kristen Retherford, Urban Development Director, Salem

Learn about the importance of strategic tourism investments using local lodging taxes, as well as best practices and success stories for leveraging local lodging taxes to achieve return on investment goals for local communities. LGMC #1 - 1 hr.

Affordable Housing Playbook: What's the Right Play for You? – Sponsored by The Hayden Opportunity Fund for Housing Affordability

Cascade CD

Speakers: Carolyn Eagan, Economic Development Director, Bend



Lynne McConnell, Affordable Housing Manager, Bend

11:00 a.m. - 12:00 p.m.

The creation of affordable housing is dominating the current conversation for cities, and yet it remains elusive for many communities. Cities of all sizes can address their local housing needs by using policies and practices successfully implemented in the city of Bend over the last 15 years. Hear how the mixed political environment and small-town values in Bend provided a strategy for achieving affordability. This session is geared to all jurisdictions with a focus on early and mid-growth housing programs. LGMC #5 - 1 hr.

Lunch with Trade Show

12:00 p.m. - 1:30 p.m. – *Exhibit Hall*

Lunch is provided for attendees in part through vendor participation in the trade show. Grab some lunch, visit with your colleagues and learn how these vendors can help your city achieve its goals.

Tour – Tourism in Bend

1:00 p.m. - 4:00 p.m. – *Conference Center Parking Lot*

Pre-registration required. Visit the conference registration booth if you haven't pre-registered.

The Bend City Council created, empowered, and funded Visit Bend to develop and build Bend's tourism industry. Visit Bend is an economic development organization that creates an effective mix of marketing, sales and service programs for a positive economic impact through visitor and convention spending. This tour will start at the Visitor Center, where you will learn about Visit Bend's approach to tourism marketing. Following the presentation, the group will take a downtown walking tour.

Lunch provided in the trade show starting at 12 p.m. Tour buses will start loading at 12:45 p.m. in the Riverhouse parking lot and will depart at 1 p.m. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

Tour – Forest Service Redmond Air Center and Fire Dispatch

1:00 p.m. - 4:00 p.m. – *Conference Center Parking Lot*

Pre-registration required. Visit the conference registration booth if you haven't pre-registered.

This tour will visit a 30-acre campus on the northern section of the Redmond Airport where smokejumpers, hotshots, air tankers, and

other equipment deploy for fires. The wildland fire dispatch center is also based out of this location.

Lunch provided in the trade show starting at 12 p.m. Tour buses will start loading at 12:45 p.m. in the Riverhouse parking lot and will depart at 1 p.m. Please wear appropriate clothes and walking shoes. Dress for the weather, including sunscreen or rain gear, if needed.

Thank you tour sponsors: Executech, Union Pacific, Energy Trust of Oregon, and FFA Architecture + Interiors, Inc.

1:30 p.m. - 2:30 p.m.

When Things Go Sideways: Lessons Learned from Economic Development Dealmakers – Sponsored by Utility Service Partners

Cascade CD

Speakers: Roger Lee, CEO, Economic Development for Central Oregon

Andie Edmonds, Managing Partner/Principal Broker, NAI Global

Dick Sheehy, Director of Site Selection, Jacobs

NLC Service Line
Warranty Program



A wide range of factors help private companies succeed and grow in our communities. Very often, the resources most valued by growing businesses are actually different from what a city official might assume. The ability to identify and maximize features that support business success can make a significant difference for communities statewide. Panelists will discuss the factors that are making and breaking economic opportunity. LGMC #5 - 1 hr.

BREAKOUT SESSIONS

The State of Housing – Post 2019 Legislative Session – Sponsored by The Hayden Opportunity Fund for Housing Affordability

Cascade IH

Speakers: Palmer Mason, Senior Policy Advisor, Oregon Department of Land Conservation and Development

Kim Travis, Interim Assistant Director of Public Affairs, Oregon Housing and Community Services

Erin Doyle, Government Relations Manager, Washington County





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1:30 p.m. - 2:30 p.m.

BREAKOUT SESSIONS

The 2019 legislative session saw historic decisions on housing development. With robust investments and significant policy changes, the landscape has changed for cities to address housing. Discussion will cover: the record funding levels for housing; the state's policy changes for single family zoning (HB 2001); a regional housing analysis from the state (HB 2003); and how we can address the new housing landscape. LGMC #5 - 1 hr.

Everything You Need to Know About Municipal Bonds ...and That You Can Learn in One Session – Sponsored by Hawkins, Delafield and Wood LLP

Cascade EF

Speakers: Carol Samuels, Managing Director, Public Finance Investment Banking, Piper Jaffray

Hawkins
DELAFIELD & WOOD LLP

Gungun Mersereau, Partner, Hawkins Delafied & Wood LLP

Sandra Montoya, Finance Director, Woodburn

This comprehensive session will provide the building blocks to get started, including: what kinds of borrowings cities are authorized to issue and the limitations of each; the first steps to take when considering borrowing; and recent legislative changes, including a state constitutional change to make it easier to fund housing projects and additional disclosures required by the SEC.

LGMC #1 - 1 hr.

Generating Grassroots Involvement in the Capitol, Your Community and Lobbying 101 – Sponsored by Walmart

Cascade B

Speakers: Todd Stoffel, Board Member, Stoffel Trucking and TimberUnity

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Rosie Shatkin, Legislative Policy Advisor, Senator Arnie Roblan's Office

Jenny Dressler, Director and Lobbyist, Public Affairs Counsel

Topics include:

- How to organize at the local level and communicate with legislators;

1:30 p.m. - 2:30 p.m.

- How to interact and form relationships with legislators;
- What information to share with legislators and how to do it;
- Identifying the gatekeeper in a legislator's office and how to interact with them.

Conference Registration

2:00 p.m. - 7:00 p.m. – *Cascade Lobby*

Snack Break – Sponsored by Swire Coca-Cola

2:30 p.m. - 3:00 p.m. – *Cascade Lobby*

Come enjoy an afternoon snack in the conference center lobby, presented by Swire Coca-Cola.



SWIRE COCA-COLA, USA

3:00 p.m. - 3:20 p.m.

Dam, This Needs to be Fixed

Cascade B

Speaker: Tim Gross, Public Works Director, Newport

Learn how Newport helped their citizens take hazard mitigation into its own hands and generate the political will to fix a serious community danger.

Wildfire Readiness: One City's Success Story

Cascade CD

Speaker: Chris Chambers, Deputy Chief, Ashland Fire

Wildfires are a threat to cities of all sizes. Learn how one city instills readiness in its community.

Training on the Cheap!

Cascade EF

Speaker: Justin Marquis, Operational Planning Specialist, FEMA

Learn about the free courses available through the Federal Emergency Management Agency and determine what curriculum is best for your city.

3:00 p.m. - 3:20 p.m.

Partnerships: Are you Keeping Up Your End?

Cascade AJ

Speaker: Andrew Phelps, Director, Oregon Office of Emergency Management

Find out what state and county agencies need from cities to make partnership effective in disaster mitigation, response and recovery.

3:25 p.m. - 3:45 p.m.

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3:50 p.m. - 4:10 p.m.

EMERGENCY MANAGEMENT QUICK-FIRE SESSIONS

Dam, This Needs to be Fixed*Cascade B***Speaker:** Tim Gross, Public Works Director, Newport

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CIS Safety Awards Reception5:45 p.m. - 6:45 p.m. – *Cascade CD*

Join your fellow city officials for hors d'oeuvres and beverages as CIS recognizes cities for their commitment to safe work practices. The awards recognize efforts in safety, training, management commitment, and the proper operation of equipment and machinery.

"I love my job, because I am making a difference. I'm just one person at one company, yet even at one small company, one small person can make a difference." ~Nicole H.



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Awards Dinner – Sponsored by PGE6:45 p.m. - 8:30 p.m. – *Cascade EFGHI***6:45 p.m.** Doors Open and No-Host Bar**7:15 p.m.** Plated Dinner Service, followed by
Awards Program

The awards dinner is a conference tradition, acknowledging the winners of the LOC's Exceptional Service Awards and City Awards. Following the award presentations, join us at the President's Reception (*see below*).

President's Reception8:30 p.m. - 9:30 p.m. – *Cascade EFGHI*

Immediately following the Awards Dinner, join LOC President Greg Evans to congratulate the winners and enjoy desserts and an after-dinner drink.

SAVE THE DATE!**Municipal Fundamentals Training**

The Municipal Fundamentals training program provides newly elected officials, well-seasoned elected officials, and city staff with a low-cost training that covers the basics of municipal governance in Oregon. Each Municipal Fundamentals program will examine four core municipal concepts: council responsibilities; Oregon's ethics law; Oregon's public meetings law; and Oregon's public records law.

Registration for Municipal Fundamentals will open on Friday, October 11, 2019. Seating is limited so sign up early at www.orcities.org. Registration is \$25.00 per person.

- December 5 – Forest Grove
- December 9 – Prineville
- December 11 – Central Point
- December 12 – Coos Bay
- December 12 – Pendleton
- December 19 – Nyssa





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#1 Bond Counsel

#1 Disclosure Counsel

— Thomson Reuters, 2018

Conference Registration

7:00 a.m. - 12:00 p.m. – *Cascade Lobby*

Breakfast and Annual Business Meeting – Sponsored by CIS Benefits and Regence

8:00 a.m. - 9:25 a.m. – *Cascade EFGHI*

The LOC's Annual Business Meeting is an opportunity for member cities to get involved with the LOC through the election of new board members. It also includes a report by the executive director of 2019 LOC accomplishments and a preview of new initiatives for 2020.



Voting at the Business Meeting:

Member cities will vote on LOC officers and board members for 2020. Each city is entitled to cast one vote at the meeting. The city's voting delegate or alternate must pick up their voting card by 7:45 a.m. on Saturday morning. Voting cards will be available starting at 7 a.m. on Saturday outside the room. Delegates may not vote without a card. Voting by proxy is not permitted.

9:35 a.m. - 9:50 a.m.

INFRASTRUCTURE QUICK-FIRE SESSIONS

Water & Wastewater Rates – Have No Fear!

Cascade D

Speaker: Tim Tice, Projects Manager/Training Specialist,
Oregon Association of Water Utilities

Rate setting, especially water rate increases, can be scary but also necessary. This session will highlight key aspects to setting rates to meet your community's utility needs. Learn about practical approaches to achieve success in short- and long-term improvement planning, while being fair and equitable to the citizens you serve.

One-Stop Shopping for Your Community Facility or Infrastructure Project

Cascade C

Speaker: Becky Baxter, Program and Policy Coordinator,
Business Oregon

Do you need financing for your public works or essential community project? Did you know that Business Oregon facilitates regular meetings to quickly and efficiently fund community

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9:35 a.m. - 9:50 a.m.

INFRASTRUCTURE QUICK-FIRE SESSIONS

solutions? One-stop meetings provide an opportunity to engage with various funders at one time to determine which funding package makes sense for your community. This session will provide attendees with an opportunity to experience and schedule a one-stop meeting.

Clear Vision; Shovel-Ready Plans

Cascade J

Speakers: Ray Towry, City Manager, Sweet Home

Greg Springman, Public Works Director, Sweet Home

Many cities are facing infrastructure price tags that exceed their community's capacity (and possibly willingness) to address. The city of Sweet Home is in the process of tackling some significant infrastructure needs, including a 70-year old wastewater treatment plant. This case-study will highlight how this community has worked to create a clear-vision and shovel-ready plan for their infrastructure needs and will highlight how they are chipping away at a potential \$40 million need, including successfully advocating for a 2019 direct legislation appropriation.

Do's and Don'ts of Infrastructure Project Design – Sponsored by the American Council of Engineering Companies of Oregon

Cascade B

Speaker: Tina Adams, Consultant, Casso Consulting

ACEC

AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Oregon

Communities face considerable pressure to deliver projects on time and within budget. But how can they ensure for years to come that they are taking the right approach to infrastructure design and investing in quality projects to best meet their needs? A city's ability to work effectively with its project design team is a critical element for any infrastructure project. Attendees will hear from a project engineer about the "do's and don'ts" of project design, including effective consultant selection strategies and how to ensure the best value for project needs.

9:35 a.m. - 9:50 a.m.

The Central Role of Cities in Financing Affordable Housing Infrastructure – Sponsored by Orrick, Herrington & Sutcliffe LLP

Cascade A

Speakers: Michael Schrader, Attorney,
Orrick, Herrington &
Sutcliffe LLP

Steve White, Attorney, Orrick, Herrington &
Sutcliffe LLP



Oregon cities are taking an increasingly central role in the development of affordable housing. This session will describe how affordable and workforce housing projects are being financed across Oregon and how unprecedented levels of public investment are accelerating production and making critical projects feasible. Federal and state resources and the role of urban renewal, property tax abatement, SDCs and other local resources will be reviewed, along with opportunities for additional public investment resulting from the passage of Measure 102.

9:55 a.m. - 10:10 a.m.

Water & Wastewater Rates – Have No Fear!

Cascade D

Speaker: Tim Tice, Projects Manager/Training Specialist,
Oregon Association of Water Utilities

Rate setting, especially water rate increases, can be scary but also necessary. This session will highlight key aspects to setting rates to meet your community's utility needs. Learn about practical approaches to achieve success in short- and long-term improvement planning, while being fair and equitable to the citizens you serve.

One-Stop Shopping for Your Community Facility or Infrastructure Project

Cascade C

Speaker: Becky Baxter, Program and Policy Coordinator,
Business Oregon

Do you need financing for your public works or essential community project? Did you know that Business Oregon facilitates regular meetings to quickly and efficiently fund community solutions? One-stop meetings provide an opportunity to

9:55 a.m. - 10:10 a.m.**INFRASTRUCTURE QUICK-FIRE SESSIONS**

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10:45 a.m. - 11:45 a.m.

BREAKOUT SESSIONS

Traits of Successful Councils – Collaboration, Conflict or Chaos?

Cascade C

Speaker: Erik Jensen, Principal, Jensen Strategies

City councils are comprised of individuals with different backgrounds, perspectives, values and communication styles. These can be either positive attributes or a basis for conflict and dysfunction. While the ability of council members to work together is key to effective policy making, personal dynamics can often get in the way. This session will highlight the traits of successful city councils and approaches to keeping group dialogue constructive and collaborative. LGMC #9 - 1 hr.

Moving Lodging Tax Challenges to Opportunities

Cascade J

Speakers: Representative Pam Marsh, House District 5 (Ashland), Oregon State Legislature
Mark Gharst, Legislative Liaison, Oregon Department of Revenue
Nancy Brewer, Finance Director, Corvallis
Ulrik Binzer, CEO, Host Compliance

Learn what the lodging tax environment looks like today with a discussion on best practices, recommendations, and what's working for cities. LGMC #1 - 1 hr.

Accessibility: How to Engage All Community Members

Cascade B

Speaker: Darrin Umbarger, Board Member, Disability Rights Oregon

City officials must ensure government spaces are accessible in order to properly represent their constituents. Accessibility

10:45 a.m. - 11:45 a.m.

BREAKOUT SESSIONS

goes beyond just making space accessible to wheelchair use – it means considering many different types of disabilities and how a city can make its spaces welcoming to all people. This session will provide advice on complying with Title 2 of the Americans with Disabilities Act and show how improving accessibility increases a community's strength and vitality. LGMC #7 - 1 hr.

PERS Basics and All That Jazz – Sponsored by Piper Jaffray

Cascade A

Speaker: Carol Samuels, Managing Director, Public Finance Investment Banking, Piper Jaffray

PiperJaffray
SEATTLE-NORTHWEST DIVISION

The Public Employees Retirement System is perennially in the news, yet few really understand how it works and why costs are escalating. Topics include: the history of PERS; the differences among the tiers; what led to the current shortfall; how the collar works; the implications of the 2017 valuation on city budgets; side accounts; the prospects of obtaining state matching money; and a review of recent legislative changes. LGMC #1 - 1 hr.

Telling Your Story

Cascade D

Speakers: Roy Lindsay, Mayor, Grants Pass
Kristina Johnsen, Communications & Marketing Manager, Medford
Joyce Barnard, Manager of Government Relations, Beaverton

City organizations must compete to capture the public's attention. Now more than ever, the public has access to innumerable sources of information and is constantly choosing where to engage. This impacts cities' ability to distribute information effectively and attract tourists to their community among other things. One aspect of cultivating a strong relationship with your community is by telling the story of your city through branding. Learn from several cities about their rebranding objectives, processes and outcomes at this session. LGMC #7 - 1 hr.

A portrait of a smiling man with dark hair, wearing a blue jacket over a white t-shirt. He is looking directly at the camera. The background is dark with some blurred lights.

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Lunch with Closing Keynote – Sponsored by The Hayden Opportunity Fund for Housing Affordability

12:00 p.m. - 1:30 p.m. – *Cascade EFGHI*

Speakers: Ciaran O'Connor, Chief Marketing Officer, Better Angels

John Wood, Jr., Director of Media Development,
Better Angels



Named in honor of the wise words of President Abraham Lincoln, Better Angels is a national citizens' movement to reduce political polarization in the U.S by bringing liberals and conservatives together to understand each other beyond stereotypes, forming red/blue community alliances, teaching practical skills for communicating across political differences, and making a strong public argument for depolarization. Rather than asking people to change their minds about key issues, Better Angels provides people with a chance to better understand each other, to absorb the values and experiences that inform our political philosophies, and to ultimately recognize our common humanity.

Have you seen the new LOC website?

Out with the clunky old-fashioned website, and in with the new: it's modern, intuitive and mobile-friendly.

Visit the Ask LOC booth to check it out or get a demo from an LOC staff member.



www.orcities.org



TRADE SHOW HOURS:

Thursday, September 26 – 7:00 a.m. - 6:30 p.m.

Friday, September 27 – 7:00 a.m. - 2:00 p.m.

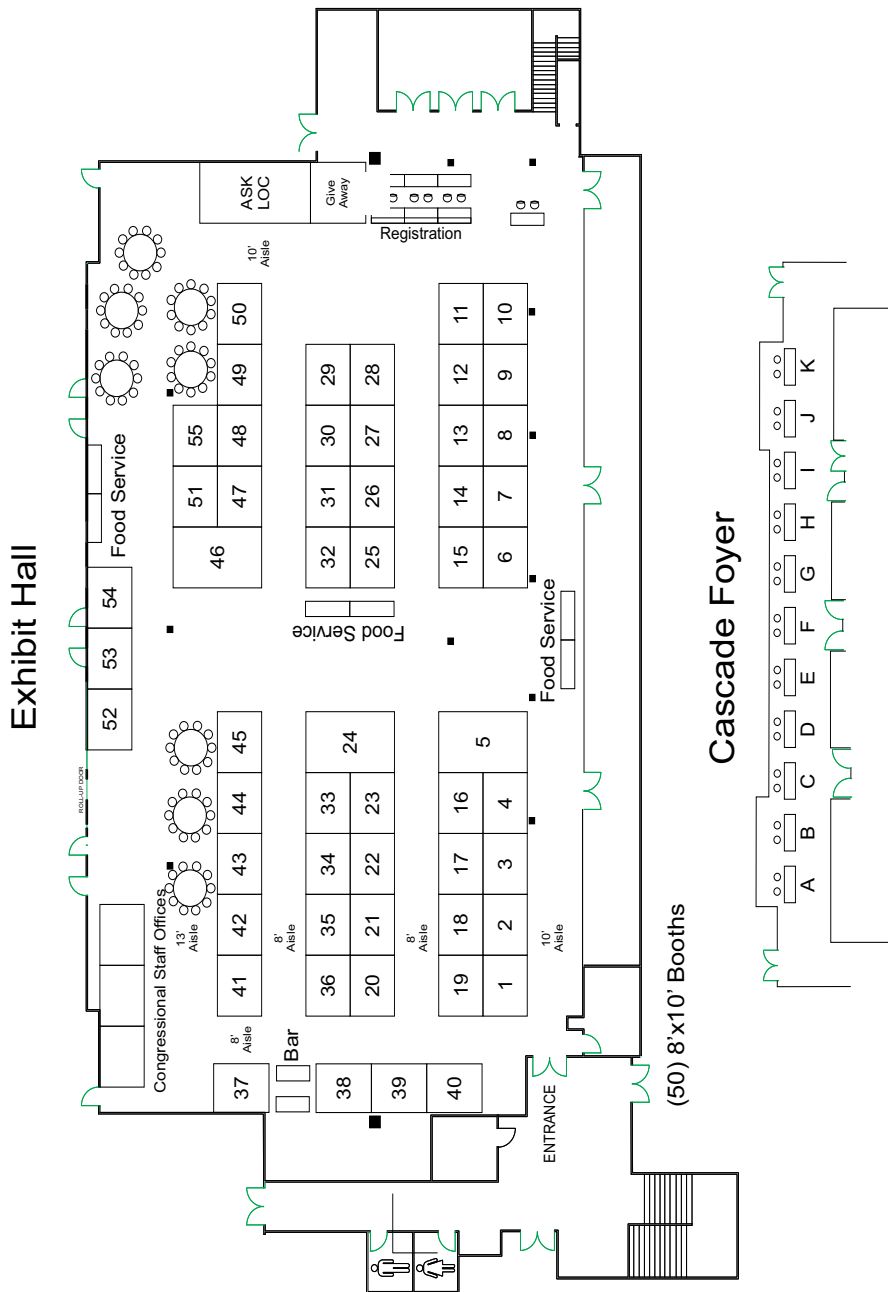


EXHIBIT HALL BOOTHS**BOOTH #**

MRC/Gametime Park & Playground Equipment	1
FFA Architecture + Interiors, Inc.	2
BMS Technologies	3
ODOT Safe Routes to School	4
CIS (Citycounty Insurance Services) & Regence	5
AT&T	6
Holophane & American Electric Lighting	7
Oregon APWA	8
Oregon Dept. of Forestry	9
Oregon Economic Development Assoc.	10
Utility Service Partners/NLC Service Line Warranty Program	11
Government Capital Corporation	12
HECO Engineers	13
Spectrum Enterprise	14
Johnson Controls, Inc.	15
State of Oregon - Basecamp Program	16
Vitronic Machine Vision Ltd.	17
Hatfield School of Government	18
Union Pacific	19
Orrick, Herrington and Sutcliffe LLP	20
American Legal Publishing	21
Bancorp Insurance Representing MASA	22
Anderson Perry & Associates, Inc.	23
Portland General Electric	24
Blackberry	25
Enterprise Fleet Management	26
Oregon Corrections Enterprises	27
Oregon Transportation & Growth Management Program	28
University of Oregon	29
Oregon DAS Enterprise Technology Services.	30
JUB Engineers, Inc.	31
Swire Coca Cola	32
Link Source IT	33

BOOTH #

Oregon Refuse & Recycling Association	34
Jacobs	35
T-Mobile	36
Energy Trust of Oregon	37
Merina+Co	38
Wells Fargo	39
Ameresco	40
Hayden Homes	41
USDA Rural Development	42
Employer Support of the Guard & Reserve .	43
NW Playground Equipment	44
Comcast	45
Pacific Power	46
Walmart Foundation	47
Oregon Dept. of Environmental Quality - Clean Water State Revolving Fund	48
Cascade Recreation	49
Radarsign	50
Executech	51
Aetna Public & Labor	52
FCS GROUP	53
D.A. Davidson & Co.	54
Oregon Government Finance Officers Assoc.	55

CASCADE FOYER TABLES**TABLE #**

Merina+Co	A
Link Source IT	B
Local Government Personnel Institute (LGPI)	C
Oregon T2 Center	D
National Car Charging	E
Climate Solutions	F
Sensys America	G
Grand Canyon University	H
Databar, Inc.	I
Vision MS	J
Net Assets, Inc.	K

★ **AETNA** – Booth 52
<http://www.aetna.com>
Ehren Cline | clinee@aetna.com | 503-936-3408
Employee benefit insurance and administration.

★ **AMERESCO** – Booth 40
<http://www.ameresco.com>
Joe O'Donnell | odonnellj@ameresco.com | 503-209-1288
Ameresco provides an integrated and independent approach to energy efficiency and renewable energy projects. We serve as an extension of your staff.

AMERICAL LEGAL PUBLISHING – Booth 21
<http://www.amlegal.com>
Colleen Engle | cengle@amlegal.com | 714-348-9529
Municipal code codification, legal reviews, hosting codes and meeting minutes on our website and code supplementation.

ANDERSON PERRY & ASSOCIATES – Booth 23
<http://www.andersonperry.com>
Andy Perry | aperry@andersonperry.com | 541-963-8309
Anderson Perry is a full-service surveying, civil engineering, and natural resources firm with nearly 100 employees and offices in La Grande, Redmond and Hermiston, Oregon, and Walla Walla, Washington.

★ **AT&T – FIRSTNET** – Booth 6
<http://www.firstnet.com>
Amber Blackmon | sd5341@att.com | 865-438-8116
FirstNet is a dedicated communications platform created with and for first responders, helping to enable simpler, safer, faster and more collaborative communications. We're working to keep first responders safe, so they can keep our communities safer.

BANCORP INSURANCE REPRESENTING MASA – Booth 22
<http://www.bancorpinsurance.com>
Cheri Martinen | cheri@bancorpinsurance.com | 541-536-1726
Bancorp Insurance has partnered with MASA emergency medical to bring affordable air and ground ambulance supplemental coverage.

**BLACKBERRY** – Booth 25<http://www.blackberry.com>Mark Jeremiah | mjeremiah@blackberry.com | 613-595-3607

BlackBerry (NYSE: BB; TSX: BB) is a trusted security software and services company that provides enterprises and governments with the technology they need to secure the Internet of Things. Based in Waterloo, Ontario, the company is unwavering in its commitment to safety, cybersecurity, and data privacy, and leads in key areas such as artificial intelligence, endpoint security and management, encryption, and embedded systems.

BMS TECHNOLOGIES – Booth 3<http://www.bms-technologies.com>Jeffrey Evans | jeff@bms-technologies.com | 541-388-0789

Comprehensive statement billing systems, online presentment and payment solutions, traditional critical communications, graphic design.

CASCADE RECREATION – Booth 49<http://www.cascaderec.com>Tom McNabb | tom@cascaderec.com | 253-566-1320

School and park playground equipment and site amenities including Little Tikes Commercial, Miracle Recreation, Rocks and Ropes, Elephant Play, Wabash, Sitescapes and National Recreation.

**CIS BENEFITS AND REGENCE** – Booth 5<http://cisoregon.org>; <http://www.regence.com>ppriest@cisoregon.org; stephanie.anderberg@regence.com

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Since 1958, LOC has partnered with Regence BlueCross BlueShield of Oregon to purchase employee health benefits for Oregon's cities. Since 1981, LOC has partnered with the Association of Oregon Counties to govern CIS in administering pooling programs for cities and counties. CIS Benefits has strengthened the program's stability through self-insurance, giving city employees peace of mind. CIS Benefits leverages Regence's resources and tailors plans for approval by your peers appointed by LOC and AOC to meet your needs. Together, we go the extra mile.

CLIMATE SOLUTIONS – Table F<http://www.climatesolutions.org>Zach Baker | zach@climatesolutions.org | 541-829-1828

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City of Florence, Oregon

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**COMCAST** – Booth 45<http://www.comcast.com>Tim Goodman | tim_goodman@comcast.com | 503-605-6357

Comcast delivers the best in TV, Internet, voice, mobile and home management, all working together to give customers instant access to the things that matter most – anywhere, anytime.

**DA DAVIDSON & CO.** – Booth 54<http://dadavidson.com>Matthew Donahue | mdonahue@dadco.com | 503-863-5094

D.A. Davidson offers investment banking and financial advising to Oregon municipalities needing to finance public projects. Since 2013 we have assisted 33 different Oregon cities in obtaining new financing for projects or to refinance existing debt for savings. We are Oregon's local public finance firm with branches in 8 cities from Klamath Falls to Pendleton.

DATABAR, INC. – Table I<http://www.databarinc.com>Susan Savage | susans@databarinc.com | 253-770-7338

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EMPLOYER SUPPORT OF THE GUARD AND RESERVE – Booth 43<http://www.esgr.mil>Dennis Klein | owenscj37@msn.com | 503-584-3442

ESGR, a Defense Department program, was established in 1972 to promote cooperation and understanding between Reserve Component Service members and their civilian employers. All employers support and value the employment of members of the National Guard and Reserve in the United States and Territories, thereby increasing the readiness of the Reserve Components.

**ENERGY TRUST OF OREGON** – Booth 37<http://www.energytrust.org>Karen Chase | karen.chase@energytrust.org | 866-368-7878

Energy Trust provides information, cash incentives and contractor connections to help a range of customers use less energy and generate renewable power.



A photograph of a person sitting on a rocky mountain ridge next to a white and red tent. The sun is setting in the background, creating a warm, golden glow over the mountains and a lake in the distance. The text "The right partner to realize your vision" is overlaid on the left side of the image.

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ENTERPRISE FLEET MANAGEMENT – Booth 26<http://www.efleets.com>Ryan Alford | ryan.h.alford@efleets.com | 503-612-8162

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★ **EXECUTECH** – Booth 51<http://www.executech.com>Mike Green | mike@executech.com | 801-253-4541

Executech is an award-winning, outsourced IT services provider. Executech provides enterprise-quality IT to small- and medium-sized organizations across the West.

★ **FCS GROUP** – Booth 53<http://www.fcsgroup.com>Scott Lester | scottl@fcsgroup.com | 425-867-1802

FCS GROUP, established in 1988, provides utility rate and fee consulting, utility management consulting, financial planning and analysis, and economic services to public sector clients inclusive of city and county governments, municipal corporations, ports, special purpose districts and state agencies.

★ **FFA ARCHITECTURE + INTERIORS, INC.** – Booth 2<http://www.ffadesign.com>Ian Gelbrich | igelbrich@ffadesign.com | 503-327-0330

FFA is a full-service design firm providing award-winning expertise in architecture, planning and interior design.

GOVERNMENT CAPITAL CORPORATION – Booth 12<http://www.govcap.com>Ed King | ed.king@govcap.com | 817-421-5400

Government Capital Corporation (GCC) is established as the leader in public finance with our expertise, thousands of successful financing projects nationwide, and our full range of innovative financial services.

GRAND CANYON UNIVERSITY – Table H<http://www.gcu.edu/udc/russ.kuhn>Russ Kuhn | russ.kuhn@gu.edu | 541-414-7329

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HATFIELD SCHOOL OF GOVERNMENT – Booth 18

<http://www.pdx.edu/hatfieldschool>

Angela Handran | ahandran@pdx.edu | 503-725-9092

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**HAYDEN OPPORTUNITY FUND FOR HOUSING AFFORDABILITY** – Booth 41

<http://www.haydenopportunity.org>

Deborah Flagan | dflagan@hayden-homes.com | 541-350-3913

Foundation awarding three Oregon cities for exceptional leadership, public/private partnerships and creative housing affordability solutions.

HECO ENGINEERS – Booth 13

<http://www.hecoengineers.com>

Doug Argo | douga@hecoengineers.com | 208-642-3304

Civil engineering.

HOLOPHANE AND AMERICAN ELECTRIC LIGHTING – Booth 7

<http://www.holophane.com>

Kelly Fough | kfough@holophane.com | 503-910-8336

Street and area lighting.

JACOBS – Booth 35

<http://www.jacobs.com>

Jess Kulas | jess.kulas@jacobs.com | 720-286-5133

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**JOHNSON CONTROLS, INC.** – Booth 15

<http://www.johnsoncontrols.com>

David Nellis | david.d.nellis@jci.com | 503-858-4757

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J-U-B ENGINEERS, INC. – Booth 31<http://www.jub.com>Shae Talley | stalley@jub.com | 541-963-7100

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LGPI – Table C<http://www.lgpi.org>Denise Nanke | dnanke@orcities.org | 503-588-2251

The Local Government Personnel Institute (LGPI) was founded in 1971 as a joint venture between the League of Oregon Cities (LOC) and the Association of Oregon Counties (AOC). LGPI offers Human Resources and Labor Relations assistance to cities, counties, and special districts throughout Oregon. LGPI members rest easy knowing that knowledgeable, passionate, practical, and professional help is available when it's most needed.

LINK SOURCE IT – Booth 33, Table B<http://www.linksourceit.com>Lincoln Christensen | lincoln.c@linksourceit.com | 541-946-5134

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 MERINA+CO – Booth 38, Table A<http://www.merina.com>Tonya Moffitt | tmoffitt@merina.com | 503-723-0300

Merina+Co is committed to and specializes in providing government with independent and accurate auditing and assurance services.

MRC GAMETIME – Booth 1<http://www.mrcrec.com>Martha Rainey | martha@mrcrec.com | 503-708-4878

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NATIONAL CAR CHARGING – Table E

<http://www.nationalcarcharging.com>

Jeff German | jgerman@nationalcarcharging.com | 303-906-4046

National Car Charging is one of the nation's leading providers of EV charging equipment. We can design, plan and select your EV chargers and networks.

NET ASSETS, INC. – Table K

<http://www.netassets.com>

Colin Gibson | cgibson@netassets.com | 541-485-8876

Net Assets provides online web applications for municipal lien informational property reporting and rental registration management. Our solutions are easy to adopt and manage, providing value in time savings and public access to information with revenue positive outcomes.

**NLC SERVICE LINE WARRANTY PROGRAM** – Booth 11

<http://www.utilitysp.net>

Dennis Lyon | dlyon@utilitysp.net | 412-266-9545

The NLC Service Line Warranty Program partners with municipalities to educate property owners about their service line responsibilities and to help residents avoid the out-of-pocket expense for service line repairs. Offered at no cost to the city, the program provides affordable protection and ensures delivery of timely, high-quality repair services.

NORTHWEST PLAYGROUND EQUIPMENT – Booth 44

<http://www.nwplayground.com>

Carolyn McGarvey | carolyn@nwplayground.com | 800-726-0031

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OREGON CHAPTER OF THE AMERICAN PUBLIC WORKS ASSOCIATION – Booth 8

<http://www.oregon.apwa.net>

Russ Norton | russn@quincyeng.com | 503-763-9995

The Oregon Chapter of the APWA is an organization made up of public works professionals that represent the Oregon public works community, providing a forum for discussion and collaboration on planning, operations, maintenance, and emergency services.



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- Water and Sewer Utility Revenue Bonds
- Debt Refinancings
- Short-term Cash Flow Notes
- Interim USDA Private Placements

¹ Source: Securities Data Company, Thomson Reuters

Please contact us for more information:

Matt Donahue

Managing Director,
Public Finance Banker
(503) 863-5094

mdonahue@dadco.com



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OREGON CORRECTIONS ENTERPRISES – Booth 27

<http://www.oce.oregon.gov>

Brad Atkins | batkins@oce.oregon.gov | 503-576-0887

Adults in custody receive on-the-job training. Through our programs products made by inmates are made available to state and local agencies.

OREGON DEPARTMENT OF FORESTRY – URBAN & COMMUNITY FORESTRY ASSISTANCE PROGRAM – Booth 9

www.oregon.gov/odf/forestbenefits/pages/urbanforests.aspx

Kristin Ramstad | kristin.ramstad@oregon.gov | 503-945-7390

ODF's Urban and Community Forestry Assistance Program offers free, research-based, best management practices and advice for all the trees in your community – including tree risk management, green infrastructure, tree ordinances, urban forest plans and more!

OREGON DEPARTMENT OF TRANSPORTATION – SAFE ROUTES TO SCHOOL – Booth 4

<http://www.oregon.gov/odot/programs/pages/srts.aspx>

LeeAnne Ferguson | leeanne.fergason@odot.state.or.us |

503-986-5905

ODOT Safe Routes to School and Transportation Options programs support communities. Information on local support and grants available.

OREGON DEQ CLEAN WATER STATE REVOLVING FUND – Booth 48

<http://www.oregon.gov/deq/wq/cwsrf>

Lee Ann Lawrence | lawrence.leeann@deq.state.or.us |

503-229-5622

The Clean Water State Revolving Fund provides eligible public agencies with below-market rate loans for the planning, design and construction of stormwater and wastewater projects.

OREGON ECONOMIC DEVELOPMENT ASSOCIATION – Booth 10

<http://www.oeda.biz>

Avery Pickard | director@oeda.biz | 541-623-0064

The Oregon Economic Development Association (OEDA) is a state-wide non-profit organization working to support economic development professionals who are on Oregon's front line in diversifying and expanding Oregon's economy.

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OREGON GOVERNMENT FINANCE OFFICERS ASSOCIATION – Booth 55<http://www.ogfoa.org>Gloria Butsch | gbutsch@ci.independence.or.us | 503-837-1170

OGFOA promotes professionalism and excellence in public financial management. In pursuit of our mission, OGFOA is committed to fostering professional growth, advancing the profession, and furthering standards and policies that benefit our communities and our members.

OREGON REFUSE & RECYCLING ASSOCIATION – Booth 34<http://www.orra.net>Kristan Mitchell | orrainfo@orra.net | 503-588-1837

Trade association for the solid waste and recycling industry.

OREGON T2 CENTER – Table D<http://www.oregon.gov/odot/programs/t2>Tony Jobanek | T2Center@odot.state.or.us | 503-986-2855

Free training, technical assistance, lending library, and much more for cities, counties, and tribal governments throughout the state of Oregon.

★ **ORRICK, HERRINGTON & SUTCLIFFE LLP** – Booth 20<http://www.orrick.com>Michael Schrader | mschrader@orrick.com | 503-943-4840

Public finance law firm.

★ **PACIFIC POWER** – Booth 46<http://www.pacificorp.com>Annette Price | Annette.Price@pacificorp.com | 503-813-6019

A leader in renewable energy development, Pacific Power provides affordable, reliable power to nearly 750,000 customers in Oregon, Washington and California.

★ **PORTLAND GENERAL ELECTRIC** – Booth 24<http://www.portlandgeneral.com>Randy Ealy | randy.ealy@pgn.com | 503-849-6200

Portland General Electric is partnering with you to create a clean energy future. Visit our booth to relax, charge your phone, and talk with us about your city's energy goals.



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RADARSIGN, LLC – Booth 50<http://www.radarsign.com>William Warwick | wwarwick@gmail.com | 678-965-4814

Radarsign offers radar speed signs in AC, solar and portable battery powered models. School zone beacon systems are also available with our radar speed signs. Access signs via Wi-Fi, or remotely with cellular modem service. 100% MUTCD-compliant. Certified Quality System ISO 9001:2015.

SENSYS AMERICA – Table G<http://www.sensysamerica.net>Heidi Traverso | htraverso@sensysamerica.net | 888-666-4218

Sensys America, Inc. provides photo enforcement systems that are the most tested and widely deployed traffic safety enforcement systems in the world, installed at thousands of locations worldwide.

**SPECTRUM ENTERPRISE** – Booth 14<http://www.enterprise.spectrum.com>Patrick Steven | jaime.leon@charter.com | 562-677-0538

Spectrum Enterprise, a part of Charter Communications, is a national provider of scalable, fiber-based networking and managed services solutions. Solutions include Internet access, ethernet and managed network services, voice solutions, TV solutions and managed application, cloud infrastructure and managed hosting services.

STATE OF OREGON BASECAMP PROGRAM – Booth 16<http://www.oregon.gov/basecamp>Darren Wellington | Darren.Wellington@oregon.gov | 971-718-1622

Statewide technology price agreements strategically sourced and vendor managed for government organizations across Oregon.

STATE OF OREGON DATA CENTER – Booth 30<http://www.oregon.gov/das/oscio/pages/techserv.aspx>Dustin VanElverdinghe | dustin.vanelverdinghe@oregon.gov | 503-373-1730

Data center services. Backup, storage, compute, network.

**SWIRE COCA-COLA** – Booth 32<http://www.swirecc.com>DJ Vogt | djvogt@swirecc.com | 971-806-5269

With revenues of two billion dollars, Swire Coca-Cola, USA produces, sells and distributes Coca-Cola and other beverages in 13 states across the American West. Employing over 6,700 associates, the company's headquarters is in Draper, Utah.



**T-MOBILE** – Booth 36<http://www.t-mobile.com/business/government>Jim Satre | james.satre1@t-mobile.com | 503-784-5404

Advancing your wireless capabilities, modernizing the way that you communicate through innovation and network strength.

**TRANSPORTATION AND GROWTH MANAGEMENT PROGRAM** – Booth 28<http://www.oregon.gov/lcd/tgm>Evan Manvel | evan.manvel@state.or.us | 503-934-0059

We support community efforts to expand transportation choices. By linking land use and transportation planning, TGM works with local governments to create vibrant, livable places in which people can walk, bike, take transit, or drive where they want to go.

**UNION PACIFIC** – Booth 19<http://www.up.com>Aaron Hunt | amhunt@up.com | 503-249-3079

Logistics and transportation.

**UNIVERSITY OF OREGON** – Booth 29<http://www.uoregon.edu>Karen Hyatt | khyatt@uoregon.edu | 541-346-5020

University of Oregon programs like Resource Assistance for Rural Environments (RARE) and the Sustainable City Year Program partner with cities of all sizes to apply research expertise to Oregon's unique challenges and opportunities.

USDA RURAL DEVELOPMENT – Booth 42<http://www.rd.usda.gov/or>Sam Goldstein | sam.goldstein@usda.gov | 503-414-3362

USDA Rural Development offers low interest rate, long-term loans and grants for community facilities, transportation and utilities development projects. Housing and Business programs are also available. Stop by for details.

VISION SOFTWARE – Table J<http://www.visionms.net>Scott Stickel | ssstickel@visionms.net | 503-799-1373

Vision Software is a client-focused company specializing in serving local government, while providing a suite of software applications, such as Fund Accounting, Payroll, Utility Billing, Permits, Licensing, etc.



VITRONIC MACHINE VISION – Booth 17<http://www.vitronic.com>Bob Riebe | rre@vitronic.com | 502-333-5812

Automated speed enforcement solution provider.

**WALMART** – Booth 47<http://www.corporate.walmart.com>Deborah Herron | deborah.herron@walmart.com | 503-539-5333

Walmart Inc. helps people around the world save money and live better – anytime and anywhere. Each week, 44 Walmart stores, Moosejaw, Jet.Com, Hayneedle, Bonobos, Shoes.Com and over 11,000 associates serve Oregon communities and support 65,000 supplier jobs across the state. Learn more about corporate philanthropy, careers and Walmart Academy training program at www.corporate.walmart.com.

**WELLS FARGO** – Booth 39<http://www.wellsfargo.com>Robbi Stedman | Robbi.Stedman@wellsfargo.com | 206-751-2987

Wells Fargo Government Banking delivers integrated financial solutions to help your city become more efficient. Our specialized Government Relationship Team is located conveniently in Portland. We can meet with you to better understand your workflow challenges and will recommend ways to improve those processes. Ask us about conducting a Business Process Review for your city.



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See you at next year's Annual
Conference in Salem!

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Annual Grant Program

For land use and transportation planning

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Transportation Plan Assessment
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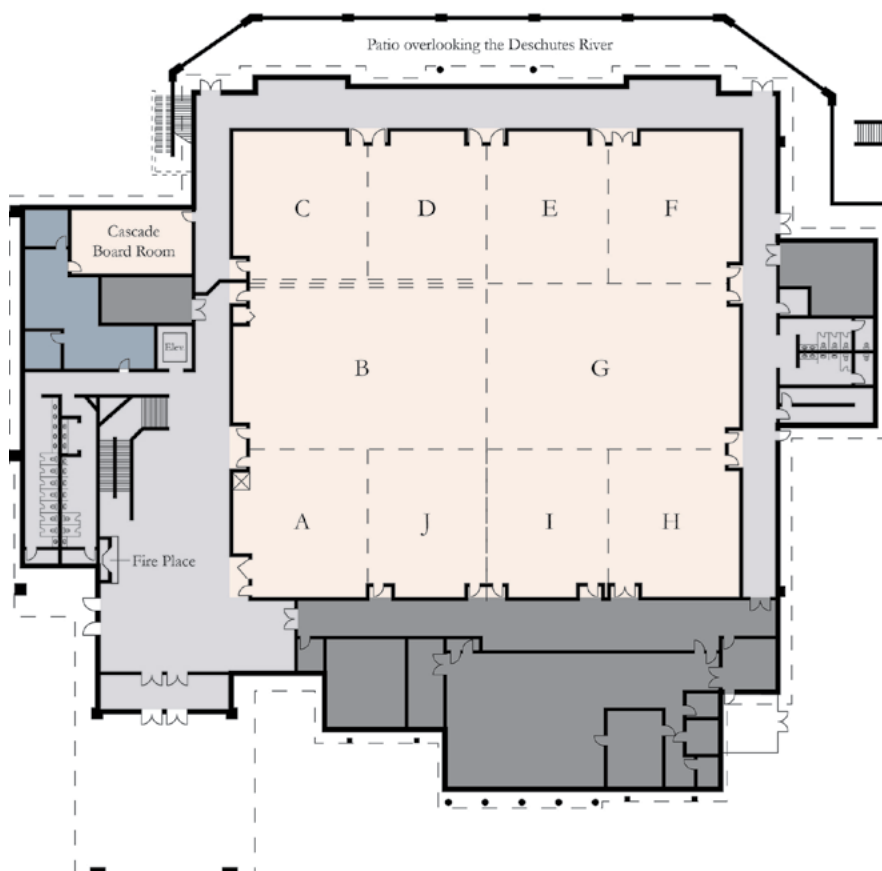
***TGM** is a partnership of the Department of
Land Conservation and Development and the
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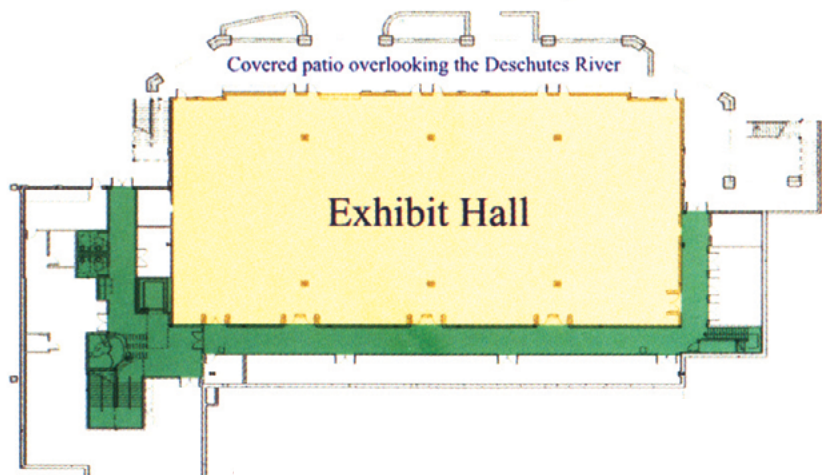
www.oregon.gov/LCD/TGM

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CONVENTION CENTER (STREET LEVEL)



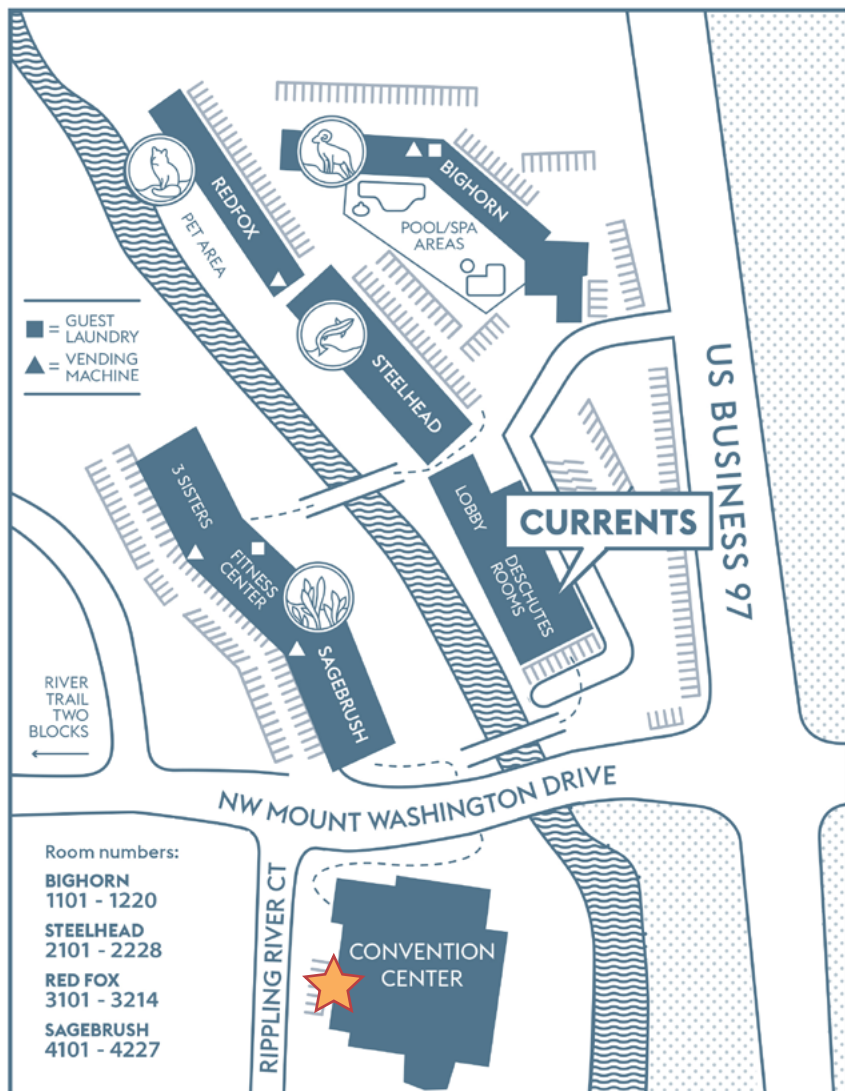
CONVENTION CENTER (LOWER LEVEL)





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CONFERENCE AT A GLANCE

THURSDAY, SEPTEMBER 26

7:00 a.m. – 6:30 p.m.	Trade Show
8:30 a.m. – 12:00 p.m.	Affiliate Workshops & Business Meetings
8:00 a.m. – 3:00 p.m.	HR Seminar
12:45 p.m. – 2:45 p.m.	City Tours
1:45 p.m. – 2:45 p.m.	Breakout Sessions
3:00 p.m. – 4:30 p.m.	Opening Ceremonies and Keynote
4:30 p.m. – 7:30 p.m.	LOC Nominating Committee
4:30 p.m. – 6:30 p.m.	Welcome Reception & Trade Show
5:30 p.m. – 10:00 p.m.	Pine Mountain Observatory Tour

FRIDAY, SEPTEMBER 27

7:00 a.m. – 9:00 a.m.	Breakfast with Trade Show
7:00 a.m. – 2:00 p.m.	Trade Show
8:00 a.m. – 8:45 a.m.	City Networking Meetings
8:00 a.m. – 2:00 p.m.	U.S. Congressional Offices
8:30 a.m. – 3:00 p.m.	Telecom Seminar
9:00 a.m. – 12:00 p.m.	City Tours
9:00 a.m. – 10:30 a.m.	Breakout Sessions
10:00 a.m. – 1:30 p.m.	Visit with State Agency Directors
11:00 a.m. – 12:00 p.m.	Breakout Sessions
12:00 p.m. – 1:30 p.m.	Lunch with Trade Show
1:00 p.m. – 4:00 p.m.	City Tours
1:30 p.m. – 2:30 p.m.	Breakout Sessions
3:00 p.m. – 4:10 p.m.	Emergency Management Quick-Fire Sessions
5:45 p.m. – 6:45 p.m.	CIS Safety Awards Reception
6:45 p.m. – 8:30 p.m.	Awards Dinner
8:30 p.m. – 9:30 p.m.	President's Reception

SATURDAY, SEPTEMBER 28

8:00 a.m. – 9:25 a.m.	Breakfast and Annual Business Meeting
9:35 a.m. – 10:30 a.m.	Infrastructure Quick-Fire Sessions
10:45 a.m. – 11:45 a.m.	Breakout Sessions
12:00 p.m. – 1:30 p.m.	Lunch and Closing Keynote