



League of Oregon Cities General Fund Proposed Budget FY2022-2023

updated: 06/17/2022

	Jul 2019 - Jun 2020	Jul 2020 - Jun 2021	Budget FY22 Amended	Estimate Year End FY22	Proposed FY23	Adopted FY23
Income						
22 4000 Revenue						
22 4050 Dues from Member Cities	1,853,402	1,913,541	1,948,750	1,948,366	2,104,000	2,104,000
22 4053 Dues Associate Members	26,500	29,500	30,000	31,500	30,000	30,000
22 4054 Dues Business Partners	45,900	52,630	40,000	52,600	40,000	40,000
22 4102 Affiliates OCCMA	38,063	28,250	35,000	35,000	35,500	35,500
22 4105 Affiliates OMA	6,548	31,250	25,000	25,000	25,850	25,850
22 4108 Affiliates OCAA	7,771	5,750	6,400	6,400	6,400	6,400
22 4111 Affiliates OCPDA	1,318	131	1,600	1,000	1,600	1,600
22 4114 Affiliates OMEU	3,546	3,000	3,500	4,000	4,000	4,000
22 4115 Misc LOC Services		251		12,000		
22 4117 EBS Administration	25,361	22,765	23,500	26,000	24,400	24,400
22 4120 CIS Administration	1,083,036	1,113,253	1,145,000	1,129,506	1,206,000	1,206,000
22 4255 Rent/Lease Space	9,991	8,800	9,000	9,000	9,000	9,000
22 4258 Miscellaneous Income	4,064	6,104	1,000	12,947	1,000	1,000
22 4261 Web/LF Ads/Subscriptions	24,150	26,995	20,000	25,000	20,000	20,000
22 4264 Publications	506	2,295	500	500	500	500
22 4267 American Legal Reviews	5,840	5,085	3,300	3,300	3,300	3,300
22 4290 Interest Income	111,182	39,416	60,000	25,000	30,000	30,000
Total 22 4000 Revenue	3,247,177	3,289,015	3,352,550	3,347,120	3,541,550	3,541,550
30 4400 Member Services						
30 4411 Purchasing Partners	15,271	217,125	215,000	280,000	320,000	320,000
30 4413 SGR Program		2,425	1,000	1,000	500	500
30 4416 CIS City Asst/Training	93,130	95,728	96,500	97,126	104,000	104,000
30 4419 Web Services Program	1,300	1,300	0	2,500	2,500	2,500
30 4510 Classes	15,213	22,360	15,000	48,000	45,000	45,000
Total 30 4400 Member Services	124,913	338,938	327,500	428,626	472,000	472,000
33 4700 Conferences						
Annual Conference						
33 4701 AC- Registration Income	208,784	26,785	200,000	-	220,000	220,000
33 4702 AC- Training Workshops	32,900	2,175	20,000	-	20,000	20,000
33 4705 AC- Exhibitors	32,850	3,150	40,000	-	40,000	40,000
33 4708 AC- Affiliate Workshop	14,340	1,825	14,000	4,275	15,500	15,500
33 4711 AC- Sponsors	164,650	77,000	100,000	-	100,000	100,000
Spring Conference						
33 4714 SC- Registration Income		26,120	20,000	74,610	25,000	25,000
33 4712 SC- Exhibitors				-	7,500	7,500
33 4713 SC- Affiliate Workshop				-	5,000	5,000
33 4715 SC- Sponsors				-	27,000	27,000
33 4716 City Day at the Capitol			0		10,000	10,000
Total 33 4700 Conferences	453,524	137,055	394,000	78,885	470,000	470,000
70 4820 Program Revenue						
31 4901 Uniform Traffic Citations Revenue	51,856	67,638	40,000	40,000	50,000	50,000
39 4109 OHCS IGA revenue	67,500	67,500	100,000	-	0	0
50 4714 STP Apportionment/ Transportation	185,599	203,244	185,000	187,033	185,000	185,000
70 4800 LGPI Programs	331,556	-	0		0	0
Total 70 4820 Program Revenue	636,511	338,382	325,000	227,033	235,000	235,000
Transfers In						
Total 99 4000 Transfers In	0	-	0	-	122,420	122,420
Total Income	4,462,126	4,103,390	\$ 4,399,050	\$ 4,081,664	\$ 4,840,970	\$ 4,840,970



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Expenses						
23 5000 Personnel and Benefits						
23 5001 Administration				-	232,800	232,800
23 5002 Member Services	626,806	554,248	889,600	889,600	480,500	480,500
23 5003 Finance			0	-	192,800	192,800
23 5004 Communications and Marketing	246,902	281,904	218,150	220,000	223,500	223,500
23 5006 Intergovernmental Relations	680,636	804,641	788,600	807,000	858,600	858,600
23 5008 Legal/Research	309,115	274,416	243,800	215,100	299,500	299,500
Total Department Salaries	1,863,460	1,915,209	2,140,150	2,131,700	2,287,700	2,287,700
23 5010 Payroll Taxes	128,248	153,135	153,000	153,000	185,000	185,000
23 5011 PERS	473,084	589,348	645,050	645,050	571,500	571,500
23 5020 Workers Compensation	(376)	8,905	10,000	10,000	11,000	11,000
23 5030 Employee Benefits	208,929	289,800	268,000	268,000	290,000	290,000
23 5040 Cell Phones	20,700	33,050	14,300	14,300	19,000	19,000
24 6109 Temporary Services					10,000	10,000
Total 23 5000 Personnel and Benefits	2,694,045	2,989,447	3,230,500	3,222,050	3,374,200	3,374,200
24 5000 Administration						
24 5510 Payroll Expense	8,197	8,750	10,000	13,000		
24 5512 Staff Training	4,639	581	15,000	12,000	10,000	10,000
24 5515 Membership/Dues	894	880	3,000	600	2,500	2,500
24 5519 Internal Recruiting	2,859	2,766	3,100	3,500	6,000	6,000
24 6106 Contract Services	8,740	40,331	12,500	1,523	2,000	2,000
24 6301 Conferences & Workshops	26,912	7,194	35,000	20,000	37,000	37,000
24 6304 Staff Travel/ In-State	11,472	1,872	15,000	1,500	15,000	15,000
24 6405 Telephone	13,388	14,226	12,500	7,500	7,000	7,000
24 6406 NLC Membership (LOC & Small Cities)	24,936	24,936	25,000	25,000	53,000	53,000
24 6409 Membership/Sponsor	7,365	11,000	45,000	40,250	15,000	15,000
24 6910 Uniform Traffic Citation Expense					38,000	38,000
24 6411 Conference Calls	1,751	526	2,000	500	1,000	1,000
24 6516 Maintenance - Local Gov Center	69,436	108,164	112,000	110,000	112,000	112,000
24 6519 Repair & Maintenance - Auto	2,449	269	2,000	300	2,000	2,000
24 6632 Audit	14,701	53,530	26,000	26,000	0	0
24 6635 Insurance		6,279	6,000	7,632	9,000	9,000
24 6700 Miscellaneous	5,458	3	3,000	3,150	3,000	3,000
24 6150 Bank Fees	3,307	7,194	5,000	11,000	14,500	14,500
24 6211 Postage	5,480	2,444	5,000	5,000	5,000	5,000
24 6216 Supplies	9,477	5,667	10,000	10,000	10,000	10,000
24 6219 Books/Publications	80	-	250	250	250	250
24 6225 Printing	11,407	6,170	8,000	6,000	8,000	8,000
Total 24 5000 Administration	232,948	302,783	362,850	304,705	350,250	350,250
24 6800 Finance						
24 6803 Staff Professional Membership					670	670
24 6806 Conferences/Workshops					2,000	2,000
24 6809 Contract Services					40,000	40,000
24 6812 Subscription Services					5,400	5,400
Total 24 6800 Finance	0	0	0	0	48,070	48,070
25 5000 Board						
25 5620 Travel	6,808	1,976	12,000	12,000	15,000	15,000
25 5623 Board Meetings	15,112	231	15,000	6,500	40,000	40,000
25 5910 Conferences/Workshops	8,569		10,000	10,000	36,000	36,000



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25 5950 Scholarships					20,000	20,000
25 6700 Miscellaneous	333	533	1,000	500	1,000	1,000
Total 25 5000 Board	30,822	2,740	38,000	29,000	112,000	112,000
26 5000 Technology, Equipment & Furniture						
26 6106 Contract Services	68,559	84,689	75,000	80,000	95,000	95,000
26 6808 Building Technology	6,339	927	7,500	7,500	5,000	5,000
26 8105 Computer Hardware	759	15,167	20,000	20,000	20,000	20,000
26 8108 Furniture Outlay	6,980	678	5,000	-	2,500	2,500
26 8115 Computer Software	20,534	24,201	20,000	15,000	20,000	20,000
Total 26 5000 Technology	103,170	125,661	127,500	122,500	142,500	142,500
32 5600 Training						
32 5623 Meeting	863		3,000		3,000	3,000
32 5626 Training Contracts	1,882	3,588	15,000	10,000	15,000	15,000
32 5632 Elected Essentials Fundamentals	3,615	29,704	15,000	15,000	35,000	35,000
32 5634 Small City Program	4,811	494	7,500	1,000	7,500	7,500
32 5636 Regional Meetings					7,500	7,500
32 5638 Housing Workshops					30,000	30,000
32 6410 Miscellaneous			500		500	500
32 6211 Postage			500		500	500
32 6222 Printing			500		500	500
32 6408 Cell Phones	800	960	1,000	1,000	1,000	1,000
Total 32 5600 Training	11,971	34,746	35,500	27,000	100,500	100,500
33 5000 Conference						
Annual Conference						
33 5620 Travel	6,646	1,292	8,000		10,000	10,000
33 5629 Affiliate Workshop	6,219	2,150	14,000		15,500	15,500
33 5920 Hotel-Banquet	166,967	17,250	200,000	(5,989)	200,000	200,000
33 5923 Hotel-Lodging	841		20,000		20,000	20,000
33 5926 Speakers	28,745	8,750	25,000	528	25,000	25,000
33 5929 Decorator-Pipe & Drape	5,738		7,500		8,500	8,500
33 5932 Design/Special Printing	5,048		7,500		4,000	4,000
33 5935 Signage	3,496		3,000		3,000	3,000
33 5938 Awards	550	421	750		750	750
33 5946 AV Equipment	34,712	11,319	31,000	8,565	40,000	40,000
33 5948 AV Equipment-Hotel	8,950		7,500		9,000	9,000
33 6106 Contract Services	5,949	274	7,500	438	17,500	17,500
33 6150 Bank Fees	4,158	(201)	4,500			
33 6222 Printing			1,000	1,000	500	500
33 6224 Live-Streaming/Recording Session					20,000	20,000
33 6226 Annual Conference Scholarships					20,000	20,000
Spring Conference	1,930	13,857	20,000	20,000		
33 6320 SC - Travel					3,000	3,000
33 6322 SC - Conference Banquet Services					20,000	20,000
33 6324 SC - Hotel Lodging					4,000	4,000
33 6326 SC - Speakers					4,000	4,000
33 6328 SC - Venue, A/V Equip - Other					2,000	2,000
33 6330 SC - Scholarships					8,000	8,000
City Day at the Capitol		107				
33 6718 CDC - Travel					3,000	3,000
33 6720 CDC - Banquet Services					16,000	16,000
33 6722 CDC - Venue, A/V Equip - Other					8,000	8,000



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33 6724 CDC - Printing					2,000	2,000
33 6726 CDC - Scholarships					1,200	1,200
33 6730 Congressional Cities Conference					7,500	7,500
33 6732 CCC - Scholarships					9,000	9,000
33 6211 Postage	921	21	1,000		1,000	1,000
33 6216 Supplies	77	39	2,500	100	2,500	2,500
33 6700 Miscellaneous	337	40	500		500	500
Total 33 5000 Conference	281,285	55,318	361,250	24,642	485,450	485,450
34 5000 Communication & Marketing						
34 5515 Membership/Dues		195	500		500	500
34 5910 Conferences/Workshops	6,730	24,632	9,500	2,500	2,000	2,000
34 6106 Contract Services	5,344	51	35,000	43,000	28,000	28,000
34 6211 Postage	6,523	3,791	5,000	500	2,500	2,500
34 6219 Books/Publications	2,539	2,917	4,000	1,500	1,500	1,500
34 6222 Printing	18,363		5,000	2,500	10,000	10,000
34 6412 Marketing	18,744	11,649	10,000	5,000	10,000	10,000
34 6700 Miscellaneous	577	32	1,000	-	1,500	1,500
Total 34 5000 Communication & Marketing	58,820	43,268	70,000	55,000	56,000	56,000
37 5000 Intergovernmental						
37 5515 Membership/Dues	2,855	5,455	5,000	3,500	5,000	5,000
37 5623 Policy Committee Meeting	4,579	849	3,600	750	1,000	1,000
37 5910 Conferences/Workshops	26,928	884	25,000	17,000	35,000	35,000
37 6106 Contract Services	725	1,590	9,500	5,000	5,000	5,000
37 6162 Congressional Cities Conference			2,500	2,500	0	0
37 6166 Grass Roots Program	216		5,000		5,000	5,000
37 6219 Books/Publications	380	197	1,500	250	500	500
37 6222 Printing	1,093		3,500		500	500
37 6700 Miscellaneous			1,000		1,000	1,000
Total 37 5000 Intergovernmental	36,777	8,975	61,600	29,000	53,000	53,000
38 5000 Legal & Research						
38 5515 Membership/Dues	3,143	1,935	2,500	2,250	2,500	2,500
38 5910 Conferences/Workshops	7,877	7,261	8,000	6,500	8,000	8,000
38 6106 Contract Services			100,000	80,000	100,000	100,000
38 6218 Subscription Services	6,957	7,129	7,500	6,000	8,000	8,000
38 6219 Books/Publications	455	283	500	200	500	500
Total 38 5000 Legal & Research	18,432	16,608	118,500	94,950	119,000	119,000
Total Expenses	\$ 3,468,268	\$ 3,579,544	\$ 4,405,700	\$ 3,908,847	\$ 4,840,970	\$ 4,840,970
Net Income	993,857	523,846	(6,650)	172,817	-	-
99 4000 Beginning General Fund Balance	3,838,454	3,904,153	4,101,136	4,101,136	4,273,953	4,273,953
**Net Income for current year	993,857	523,846	(6,650)	172,817	(122,420)	(122,420)
Transfers Out	(711,647)	(326,863)	(408,000)	-	(738,000)	(738,000)
99 9900 Ending Fund Balance	4,120,664	4,101,136	3,686,486	4,273,953	3,413,533	3,413,533
**Emergency Fund (40% of Operating Expenses)	1,387,307	1,431,818	1,762,280	1,563,539	1,936,388	1,936,388
**Contingency	2,733,357	2,669,319	1,924,206	2,710,414	1,477,145	1,477,145
**Contingency % of Fund balance	66%	65%	52%	63%	43%	43%



**League of Oregon Cities
Proposed Budget Supplemental Funds
FY2022-2023**

updated: 061/7/2022

	Jul 2019 - Jun 2020	Jul 2020 - Jun 2021	Budget FY22 Amended	Actual FY22 December	Estimate Year End FY22	Proposed FY23	Adopted FY23
Transfers From General Fund							
XX XXXX Transfers In Building & Improvement Fund						200,000	200,000
XX XXXX Transfers In Special Projects			408,000		230,586	538,000	538,000
Total XX XXXX Transfers	\$ 0	-	\$ 408,000	\$ 0	\$ 230,586	\$ 738,000	\$ 738,000
Income							
XX XXXX Sale of Property						400,000	400,000
Total XX XXXX Sale of Property	\$ 0	-	\$ 0	\$ 0	\$ 0	\$ 400,000	\$ 400,000
Total Income	\$ 0	\$ 0	\$ 408,000	\$ 0	\$ 230,586	\$ 1,138,000	\$ 1,138,000
Expenses							
39 5000 Special Project Expense							
31 6901 Uniform Traffic Citation Expense	47,383	65,008	38,000	36,610	38,000		
39 6105 Contract Services - Limited Duration TC						20,000	20,000
39 6107 Contract Services - Limited Duration AGC		103,719	60,000	21,188	32,000	183,000	183,000
39 6108 NLC Membership Small Cities <\$25K		24,936	25,000	25,586	25,586	0	0
39 6806 Contract Services	206,319	113,254	185,000	71,541	135,000	335,000	335,000
39 6809 OHCS IGA Expense		65,000	100,000	0	-	0	0
39 7100 LGPI Expenses	457,945	11	0	0	-	0	0
Total 39 5000 Special Project Expense	711,647	371,927	408,000	154,926	230,586	538,000	538,000
Total Expenses	711,647	371,927	408,000	154,926	230,586	538,000	538,000
Net Income	(711,647)	(371,927)	-	(154,926)	-	600,000	600,000