## **REQUEST FOR PROPOSALS**

The City of Monmouth seeks Proposals to assist the City through its City Manager Recruitment Process from qualified individuals or firms.

## **SOLICITATION ADVERTISEMENT**

Sealed proposals from firms able to assist City through its City Manager Recruitment Process will be received by the City of Monmouth, City Manager's Office, 151 Main Street W, Monmouth, Oregon 97361. The project consists of assisting the Mayor and City Council in designing and implementing an extensive western states recruitment and selection process for the position of City Manager.

The Request for Proposal document may be examined or obtained for no charge on or after October 21, 2019 at the City Manager's Office, City of Monmouth, 151 Main Street W, Monmouth, Oregon, or by emailing, at <a href="mailto:colsen@ci.monmouth.or.us">colsen@ci.monmouth.or.us</a> or calling (503) 751-0146.

Sealed proposals must be submitted and received by Phyllis Bolman, City Recorder, no later than 4:00 pm on November 13, 2019 at 151 Main Street W, Monmouth, Oregon 97361. Sealed proposals will be publicly opened and Proposers' names will be identified at 1:00 pm on November 14, 2019 at 151 Main Street W, Monmouth, Oregon.

The City of Monmouth encourages small, minority - and women-owned businesses to submit proposals. For more information, contact Chad Olsen, Interim City Manager at (503) 751-0146 or colsen@ci.monmouth.or.us.

CITY OF MONMOUTH, OREGON

DATED THIS 22nd day of October, 2019

Advertise: October 23 - , 2019; Daily Journal of Commerce, League of Oregon Cities, Itemizer-Observer, various Social Media.