

AI Workshop

Equip your city to navigate the rewards and risks of artificial intelligence. This workshop provides a clear, actionable roadmap covering everyday legal compliance, shared governance models, and real-world caution tales. Learn how departments are actively using AI to boost public engagement, streamline heavy workloads, and uplift city priorities—all while applying human-centered leadership that values and protects staff expertise.

10:30 a.m. – 11:30 a.m.

AI in City Hall: Public Records, Privacy, and Legal Risks

When city staff or elected officials use AI to draft emails, summarize meetings, or research policies, they create new questions under public records and privacy laws. Is a council member's AI prompt subject to a public records request? Who owns a document written with AI? What happens if confidential information accidentally gets typed into a free web tool? This session breaks down the everyday legal risks of AI use in local government and offers clear, simple steps to keep your city compliant and out of court.

11:30 a.m. – 12:30 p.m.

Building a Shared AI Governance Model

AI is shifting how government operates, offering potential to streamline operations and empower elected officials to digest policy information. However, without shared rules, uncoordinated AI use can create friction—straining staff capacity and introducing unvetted data into decision-making. This session focuses on constructing a balanced, enterprise-wide AI policy. Participants will learn how to create clear guardrails for staff productivity while establishing agreed-upon norms for elected leaders.

12:30 p.m. – 1:30 p.m.

Lunch & Learn: AI Gone Wrong – Cautionary Tales

AI is fast, but it isn't always right. In this engaging session, we examine what happens when public sector AI deployment goes wildly off-script. You'll laugh, you'll cringe, and most importantly, you'll walk away with a clear checklist on how to harness AI safely without letting it write its own rules.

1:30 p.m. – 2:30 p.m.

High-Yield Municipal AI: Real Workflows Beyond the Hype

Bypass vendor hype to discover practical, high-return ways city staff are using AI today. Explore how departments leverage AI to uplift city priorities and policies using eye-catching graphics and targeted social media—making public outreach clearer and more impactful. Plus, see proven workflows for distilling thousands of public comments into thematic summaries, translating multi-language documents, and turning dense technical reports into readable council packets.

2:30 p.m. – 4:00 p.m.

Leading Through AI Anxiety: Staff Empowerment and Human-Centered Leadership

As AI tools roll out, city staff often experience dual anxieties: fear of job displacement or frustration over feeling devaluation when council members assume "AI can just do staff's job in five seconds." This session equips executives with change-management strategies to validate staff expertise, preserve morale, and position AI as a force multiplier for human judgment rather than a replacement for professional expertise.